

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1346539-0

Total Deleted Page(s) = 49

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Page 8 ~ b7E;
Page 9 ~ b7E;
Page 10 ~ b7E;
Page 11 ~ b7E;
Page 12 ~ b7E;
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Page 31 ~ Referral/Consult;
Page 33 ~ Referral/Direct;
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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: October 9, 1958

FROM : R. R. Roach

SUBJECT: BUPLANS - EMERGENCY EVACUATION

Tolson _____
 Boardman _____
 Belmont _____
 Mohr _____
 Nease _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 Clayton _____
 Tele. Room _____
 Holloman _____
 Gandy _____

Since early 1956, designated Bureau employees at Seat of Government, Washington Field and Richmond Offices have been designated responsibilities in connection with the emergency relocation of certain Bureau officials and the Attorney General during a period of emergency. Certain documents were last issued to the designated employees by memorandum Belmont to Boardman dated July 11, 1958. Two of the documents, that is, a list of emergency relocation sites of other Government agencies and a map captioned "Relocation Sites, Key Agencies," have been revised and brought up to date.

RECOMMENDATIONS:

(1) Each recipient of a copy of this memorandum, enclosing copies of the two documents, substitute the documents for like documents now in their possession and destroy the old documents. Recipients should note all "~~Top Secret~~" documents must be maintained in accordance with instructions set forth in Executive Order 10501 but they should be available for possible immediate use.

ENCLOSURE
Enclosures

REC- 85

66-17381

EX. - 133

- 1 - Mr. Belmont
- 1 - Mr. H. B. Fletcher (with enclosures)
- 1 - Mr. O. H. Bartlett (with enclosures)
- 1 - Mr. C. R. Davidson (with enclosures)
- 1 - Mr. C. Q. Smith (with enclosures)
- 1 - Mr. R. J. Gallagher (with enclosures)
- 1 - SAC, [redacted] (with enclosures)
- 1 - Liaison Section (with enclosures)
- 1 - Mr. Minnich

REC- 85

OCT 20 1958

EX. - 133

LIAISON OVER

b7E

55 OCT 23 1958

Memorandum Roach to Belmont
Re: BUPLANS - EMERGENCY EVACUATION

(2) Attached letter to Washington Field Office and Richmond enclosing sufficient copies of documents for use of designated employees these offices be sent.

Jm *R³* *V.*
gt *G*

DeLeo
~~DeLeo~~

DeLeo

Enclosures to memo Roach to Belmont
dated 10-9-58
Re: BUPLANS - EMERGENCY EVACUATION
JTM:puj



66-17381-2191

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *ah*

DATE: October 10, 1958

FROM : R. R. Roach *Em. Sec. Serv. H. A. G. 10-10-58*

SUBJECT: BUPLANS - CHAIN OF COMMAND
 (Notice Appearing in Federal Register,
 Volume 23, Number 196, dated 10-7-58,
 establishing Delegation of Authority
 of U. S. Secret Service).

Tolson _____
 Boardman _____
 Belmont _____
 Mohr _____
 Nease _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 Clayton _____
 Tele. Room _____
 Holloman _____
 Gandy _____
 W. C. Sullivan _____

The Federal Register, Volume 23, number 196, dated 10-7-58, pages 7735, 7736, contain a "notice" by the Department of the Treasury, Secret Service, pertaining to "delegation of authority." The notice sets forth officers of the U. S. Secret Service in order of succession to act as Chief, Secret Service, during absence or disability of the Chief, or when there is a vacancy in office. It states that in event of an enemy attack on the continental United States, all Special Agents in Charge of Secret Service field offices including the Special Agent in Charge of the White House Detail, are authorized in their respective districts to perform any function of the Chief, U.S. Secret Service, or the Secretary of the Treasury. (Notice attached hereto.)

On 10-9-58 Russell Daniel, Assistant Chief, Secret Service, advised Liaison Agent Day he personally did not know why the notice was published but he had been advised it was because it was felt, and the feeling was upheld by the General Counsel's Office of the Treasury Department, that "such delegation of authority is required by Section 1. 202 of the regulations governing the Federal Register."

On 10-9-58, Mr. Frank J. Nivert, Attorney, National Archives (Code 181, extension 8837), advised Supervisor Minnich, Buplans Desk, that Section 1. 202 merely sets forth the ground rules for submission for such notices and has no relation to the content of same. He said Treasury has run several notices of this type; that Civil Service Commission contemplates running one; and the Federal Communications Commission and Labor Department have run them. According to Nivert, Office of Civil and Defense Mobilization (OCDM) does not require them, and OCDM has never furnished any guidance or instructions concerning notices of this type. He said the general thought regarding publication of "delegation of authority" or "Chain of Command" is that as a practical matter it may be advisable to publish now in the event of an emergency rather than during or subsequent to an emergency.

ENCLOSURE

REC-85
JTM:sal (5)

1-Mr. Belmont

1-Mr. Mohr

1-Liaison Section

1-Mr. Minnich

REC-85
Enclosure
EX-133

(Attention Mr. Travers)

23 OCT 17 1958

61 OCT 22 1958

Memorandum Roach to Belmont

Re: BUPLANS - CHAIN OF COMMAND

(Notice Appearing in Federal Register,
Volume 23, Number 196, dated 10-7-58,
establishing Delegation of Authority
of U. S. Secret Service).

He said the only requirements for publishing are (1) does the Agency have current authority? and (2) would publication violate any security provision of the Agency? If (1) is affirmative and (2) negative, Archives will publish the notice. He emphasized he has had contact with OCDM re this type notice; there is no real policy or publication governing them, and it is left to the discretion of each Agency.

On 10/10/58 Thomas Baldwin, Assistant General Counsel, OCDM (Code 113, Extension 3431) advised Supervisor Minnich that OCDM has not issued any mandatory requirements regarding publication of a delegation of authority. Further, that to do so is an internal problem subject to agency policy determination as to what might be gained by so doing. He said some agencies are of the opinion it is desirable and some are of the opinion it is not necessary.

OBSERVATIONS:

We have an established Chain of Command. OCDM and the Department of Justice have been advised of such and are promptly notified of any changes as they occur.

Inquiry was made concerning this notice to determine if any mandatory requirements exist for all agencies or components, thereof, to publish delegation of authority or Chain of Command. Since there are no mandatory requirements, since our Chain of Command is by name and not position and since there are no obvious benefits to be derived by publishing our Chain of Command, it would not appear desirable to do so.

RECOMMENDATION:

On the basis of the foregoing information, no further consideration be given to publishing the FBI Chain of Command in the Federal Register.

[Handwritten signatures and initials]

- 2 -

NOTICES

DEPARTMENT OF THE TREASURY

Secret Service

[Delegation Order No. 1, Rev. 2]

OFFICERS OF SECRET SERVICE

DELEGATION OF AUTHORITY

By virtue of the authority vested in me by Treasury Department Order No. 129 (Revision No. 2) dated April 22, 1955, it is hereby ordered as follows:

1. The following officers of the United States Secret Service, in the order of succession enumerated, shall act as Chief, U. S. Secret Service, during the

absence or disability of the Chief, or when there is a vacancy in such office:

1. Deputy Chief.
2. Assistant Chief.
3. Chief Inspector (Region No. 1).
4. Inspector, Region No. 2.
5. Inspector, Region No. 3.
6. Inspector, Region No. 4.
7. Special Agent in Charge, Richmond, Virginia.
8. Special Agent in Charge, Jacksonville, Florida.
9. Special Agent in Charge, Miami, Florida.

2. In the event of an enemy attack on the continental United States, all Special

Agents in Charge of Secret Service field offices, including the Special Agent in Charge of the White House Detail, are authorized in their respective districts to perform any function of the Chief, U. S. Secret Service, or the Secretary of the Treasury, whether or not otherwise delegated, which is essential to the carrying out of responsibilities otherwise assigned to them. The respective officers will be notified when they are to cease exercising the authority delegated in this paragraph.

[SEAL]

U. E. BAUGHMAN,

Chief

U. S. Secret Service

[F. R. Doc. 58-8217; Filed Oct. 6, 1958; 8:47 a. m.]

Notice Appearing in Federal Register
Volume 23, Number 196, Dated 10-7-58

66-17351 - 2192
ENCLOSURE

Date: October 17, 1958

To: Medical Officer in Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets, Southwest
Washington 25, D. C.

From: John Edgar Hoover, Director
Federal Bureau of Investigation

Subject: MEDICAL SERVICES RENDERED
FBI EMPLOYEE

You are authorized to bill the Federal Bureau of Investigation \$3.75 per employee listed who was examined by a representative from your clinic for the determination of blood type and Rh factor on October 2, 1958.

Eugene E. Downs
MAILED 10
OCT 17 1958
COMM-FBI

ECK:ast
(8)

- 1 - J. T. Minnich
- 1 - J. S. Johnson
- 1 - Miss Guigon

NOTE:

It was recommended and approved 12/30/55 per memo entitled "War Plans - Blood Data" that employees on the evacuation list at SOG whose blood types and factors are unknown be typed and factored at USPHS at \$3.75 each. These names are being furnished USPHS at its request in order that it may prepare and submit voucher to Bureau for payment. Public Health requests 3 carbon copies.

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
L. G. Sullivan _____
Tele. Room _____
Holmes _____
Gandy _____

OCT 23 1958

MAIL ROOM ☐

TELETYPE UNIT ☐

REC-10

EX-133

OCT 20 1958

2197

[Handwritten signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: October 15, 1958

FROM : R. R. Roach *R*SUBJECT: CONTINUOUS ACTIVATION OF OFFICE OF CIVIL
AND DEFENSE MOBILIZATION (OCDM) RELOCATION
SITE BY KEY MOBILIZATION AGENCIES

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Clayton	_____
Tele. Room	_____
Holloman	_____
Gandy	_____
W. C. Sullivan	_____

Attached memorandum with enclosures from J. Walter Yeagley, Acting Assistant Attorney General, dated 10-14-58, furnished information concerning the continuous activation of OCDM's site [redacted] by the "Interagency Emergency Readiness Group." Referenced memorandum enclosed OCDM letter, with attachment, dated 10-10-58, which was forwarded to the Department for comment. The Department memorandum requested our comments regarding the OCDM letter and attachment by Friday, 10-17-58, in order that the Department's views may be forwarded to OCDM by 10-20-58.

Above OCDM letter and attachment state that the President has approved continuous activation of selected sites; that activation [redacted] is first step toward objective; that in order to handle its emergency functions each agency should furnish OCDM site with representative who has authority to act for agency head; that staffs should include all elements having immediate emergency responsibility of agency; that temporary duty personnel should be rotated; and that agency representatives would participate in OCDM planning and programing.

66-17381-2162

By way of background, my memorandum dated 8-12-58 regarding continuous activation of relocation sites summarized information from the Department and OCDM regarding captioned plan. According to Department memorandum 8-7-58, Leo Hoegh, director, OCDM, at 8-6-58 meeting specifically exempted [redacted]

[redacted] from this plan and requested that these agencies furnish liaison representatives only. It would appear from the present Department memorandum that OCDM has now enlarged its planning to include the Department.

By letter dated 8-16-56, OCDM was advised that our relocation site [redacted] and that we are in a position at a moment's notice to send key personnel to our site. In answer to OCDM's 4-9-58 inquiry regarding status of our cadre alerting plans, by letter dated 4-17-58, OCDM was referred to our 1956 letter and advised that we continue to man our site on a continuous basis. OCDM is also aware of our plan to relocate on

- 1 - Mr. Belmont
- 1 - Liaison Section
- 1 - Mr. Minnich
- 1 - Mr. Huelkamp

REC-66

66-17381-2198

55 OCT 29 1958
BLH:ncf (5)

Enclosures serial 10-16-58

Memorandum Roach to Belmont

RE: CONTINUOUS ACTIVATION OF OCDM RELOCATION
SITE BY KEY MOBILIZATION AGENCIES

Agent in a liaison capacity with key Government agencies, including OCDM. Both the Department and OCDM are aware of this planning. However, since it appears that the current OCDM plan has as its purpose the relocation of representatives from all key agencies [] and since we would be considered an element of the Department under proposed plan, it appears desirable to reiterate the above information to the Department and point out that above planning, coupled with our excellent communications facilities linking our site [] affords OCDM instantaneous contact with an official of the FBI, [] at our site on a continuous basis. Consequently, physical presence of FBI personnel [] would not appear to improve the existing situation or add to the effectiveness of our emergency programs.

It is noted that according to the September 18, 1958, report of the seminar group on operational readiness, Phase III, Operation Alert 1958, one of the group's recommendations was that a well-protected regional operational site manned by OCDM and liaison representatives from other departments and agencies be approved for each Region for start of construction during 1960. If this recommendation is adopted, our comments may be requested concerning the representation of our field offices at regional sites.

ACTION:

That attached memorandum, if approved, be forwarded to the Department.

gcl
✓
GKJ.

Office Memorandum • UNITED STATES GOVERNMENT

b7E

TO : Mr. Parsons

DATE: 10/21/58

FROM : B. J. White

SUBJECT: BUREAU DEFENSE PLANS

Tolson _____
 Nichols _____
 Boardman _____
 Belmont ☒
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 Nease _____
 Tele. Room _____
 Holloman _____
 Gandy _____

The [redacted] was checked on 10/18/58, at [redacted] by SA Ralph W. Strickland of the Laboratory. The [redacted] is stored with the [redacted] and appeared to be in good condition.

SA Ralph W. Strickland is familiar with the operation of the [redacted] and would be qualified to make any tests in the Laboratory in the event both J. W. Magee and myself would be [redacted] because of the evacuation of key personnel to the relocation center. One kit is maintained in the Laboratory and one [redacted]

ACTION: For information only.

1-Mr. Minnich, Room 7635

BJW:FCP (6)

66-17381

REC-3

EX-102

OCT 31 1958

FCP
61 NOV 3 1958

0 Encl. by Handwritten File For S.A.S.

M. J. White

Rac...

sl

Sub...

66-17381-2202

17

Date: October 31, 1958

To: Medical Officer in Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets, Southwest
Washington 25, D. C.

From: John Edgar Hoover, Director
Federal Bureau of Investigation

Subject: MEDICAL SERVICES RENDERED
FBI EMPLOYEE

You are authorized to bill the Federal Bureau of Investigation \$3.75 for each employee listed who was examined by a representative from your clinic for the determination of blood type and Rh factor during the week of October 27, 1958.

b6
b7C

ECK:ces
(8)

1 - J. T. Winnich
1 - J. S. Johnson
1 - Miss Guigon

REC-12

6 NOV 4 1958

EX-101

NOTE:

It was recommended and approved 12/30/55 per memo entitled "War Plans - Blood Data" that employees on the evacuation list at SOG whose blood types and factors are unknown be typed and factored by USPHS at \$3.75 each. These names are being furnished USPHS at its request in order that it may prepare and submit voucher to Bureau for payment.

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAILED 4
OCT 31 1958
COMM - FBI

Nov 5 1958
MAIL ROOM ☐ TELETYPE UNIT ☐

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *awh*

DATE: November 4, 1958

FROM : Mr. R. R. Roach *Re*

SUBJECT: BUPLANS

Tolson _____
 Belmont _____
 Mohr _____
 Nease _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Holloman _____
 Gandy _____

In connection with Buplans, copies are maintained ☐ of all informant and confidential source cards relative to informants and confidential sources used by the Legal Attaches. Those cards are duplicates of the ones maintained in the Foreign Liaison Unit. *Myers*
Ferris

The set of cards ☐ like the set of cards maintained in the Foreign Liaison Unit, is complete, including cards of current active informants and sources as well as discontinued informants and sources who at one time or another have been assigned symbol numbers. It is felt that the complete set, including discontinued informants and sources, is necessary ☐ in order that in case of emergency there will be a record there of all symbol numbers utilized by the Legal Attaches and the identity and background of the individuals to whom those numbers were assigned. ☐

ACTION:

Unless instructed to the contrary, we will continue to maintain the complete set of Legal Attaches' informants and confidential sources cards ☐.

1 - Mr. Belmont
 1 - Mr. Roach
 1 - Mr. Ferris

EX - 124

REC-6

NOV 6 1958

NLF:bam
 (4)

66 DEC 2 1958

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: October 9, 1958

FROM : R. R. Roach *RR*SUBJECT: DEFENSE PLANS - KEY EVACUEES AND ALTERNATES
(INFORMATION TO BE GIVEN TO ADULT DEPENDENTS)

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

Defense planning currently requires that key evacuees and alternates (those employees scheduled for immediate relocation to the Bureau's relocation site in the event of an emergency) of all Executive Offices and Seat of Government Divisions be advised that their adult dependents be informed messages can be relayed to the key evacuees during an emergency by contacting Mr. H. L. Edwards, EXecutive 3-7100, Extension 887.

OBSERVATIONS:

Since Mr. Edwards has been transferred to Mr. Tolson's Office, all Executive Offices and Divisions should amend these instructions by deleting Mr. Edward's name and pointing out that it will only be necessary to give the message to anyone answering Extension 887, which is the Personnel Section.

RECOMMENDATION:

That all Executive Offices and Divisions amend their Defense Plans to denote that all key evacuees and alternates have been advised to inform their adult dependents that in the event of an emergency messages can be relayed to the key evacuees by calling EXecutive 3-7100, Extension 887, and giving the message to anyone answering the telephone.

JTM:pwj (12)

- 1 - Mr. Holloman
- 1 - Mr. Clayton
- 1 - Mr. Trotter (Attention Mr. Ing)
- 1 - Mr. Tamm (Attention Mr. Wood)
- 1 - Mr. Mohr (Attention Mr. Gauthier)
- 1 - Mr. Nease (Attention Mr. McGuire)
- 1 - Mr. Belmont (Attention Mr. Huelskamp)
- 1 - Mr. Rosen (Attention Mr. Bolz)
- 1 - Mr. Parsons (Attention Mr. Conrad)
- 1 - Liaison Section
- 1 - Mr. Minnich

SOL 100

REC-12

66-17351-2206

3 NOV 12 1958

55 NOV 13 1958

Emergency
 Memorandum
 50.6.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: November 17, 1958

FROM : R. R. Roach

Tolson ☒
 Belmont ☒
 Mohr ☐
 Nease ☐
 Parsons ☐
 Rosen ☐
 Tamm ☐
 Trotter ☐
 W.C. Sullivan ☐
 Tele. Room ☐
 Holloman ☒
 Gandy ☐

SUBJECT: DEFENSE PLANS - BRIEF OF
 EVACUATION AND RELOCATION PLAN

Enclosed are revised pages of captioned document, the originals of which are for the Director's copy, maintained in Mr. Holloman's office.

Cover Sheet - Revised to show date of November 17, 1958.

Page 1 - Table of contents revised to include captions re: Care of Families and Water Purification System.

Page 6A - Revised to include information concerning care of families.

Page 8 - Changed to delete information regarding use of luggage room.

Page 9 - Revised to include information concerning water purification system.

Tab C - Revised to substitute the names of Mr. Finnel for Mr. Anthony and Mr. Edwards for Mr. Clayton.

Tab E - Revised to substitute the name of Mr. Branigan for Mr. Cleveland

ACTION:

That the existing copies of captioned document be revised accordingly and the old pages destroyed.

Enclosures: DETACHED IND. D.

- 1 - Mr. Belmont (with enclosure)
- 1 - Mr. Nease (with enclosure)
- 1 - Mr. Holloman (with enclosure)
- 1 - Liaison Section (with enclosure)
- 1 - Mr. Minnich (with enclosure)
- 1 - Mr. Huelskamp

BLH:jyl
 (7)

EX - 135

66-17381-2216
16 NOV 20 1958

55 NOV 24 1958

placed in Director's
 brief 11/19/58
 RB

0. QUALITY SPACE FOR 500,000

Office Memorandum • UNITED STATES GOVERNMENT

TO : *Mr. A. H. Belmont*

DATE: *November 28, 1958*

FROM : R. R. Roach

SUBJECT:

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

Attached list contains the [redacted] area. This list was brought up to date [redacted] on 11-24-58 and will be rechecked annually.

Copies of attached are being furnished by routing slip *mu* to the Executive Offices' and Divisions' defense plans coordinators for appropriate distribution to relocatees and their alternates.

ACTION:

None. For information.

- 1 - Mr. Belmont
1 - Liaison Section
1 - Buplans Desk

BLH:nck (4)

Enclosure

ENCLOSURE
55 DEC 2 1958

REC- 81

- 66-17331- 2217

NOV 25 1958

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11/25/58

FROM : G. A. Nease

SUBJECT:

Tolson ☒
 Belmont ☒
 Mohr ☒
 Nease ☒
 Parsons ☒
 Rosen ☒
 Tamm ☒
 Trotter ☒
 W.C. Sullivan ☒
 Tele. Room ☒
 Holloman ☒
 Gandy ☒

At 5:10 p.m. tonight "Washington Post and Times Herald" reporter Tony Giesece phoned advising that he understood during the period when the District and building air raid sirens went off at 4:30 p.m. today that people left the building. He wondered if this was true. He was advised that insofar as FBI personnel was concerned, it was not true; that we had ascertained while the sirens were still blowing that it was an unscheduled test and our people were all immediately notified.

Giesece then stated he understood people had streamed out into the streets from the Old Post Office Building. He was advised again insofar as the FBI is concerned that this was not true as the field office personnel were advised by the Agent in Charge over the public address system that it was an unscheduled test and accordingly, it was suggested that Giesece contact the other agencies occupying space in the Old Post Office Building. Insofar as this building is concerned, he was referred to the Office of Public Information in the Department.

JJM:hpf
 (4)

1 - Mr. Belmont
 1 - Mr. Jones

REC-13

EX. - 133

20 NOV 28 1958

55 DEC 4 1958

THREE

EMERGENCY HELIX OUTLINE 10-11-58 50,000

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: November 14, 1958

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (FIVE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

On 11-14-58, the office of Henry F. Hurley, Continuity of Government Section, Office of Civil and Defense Mobilization (OCDM), furnished Liaison Agent Bartlett, Copy Number 46 of a draft dated 11-10-58 entitled "A Staff Study of the Federal Relocation Arc - Including Five Alternative Proposals for the Future Course and Development of the Arc." The draft is classified "~~Secret~~" and it consists of eleven pages. Liaison Agent Bartlett was advised that a meeting will be held in Room 226, Winder Building, at 10 a.m., 11-20-58, for the purpose of discussing the draft.

The draft sets forth assumptions that [redacted] is a prime target for attack and the [redacted] Objective of the study is to prepare the Executive Branch to meet and emerge from a nuclear attack on the United States. The draft sets forth certain "Presidential Expressions" governing proposals which have guided the development of the Federal Relocation Arc (FRA) and views of the National Security Council, expressed on 2-19-58, concerning continuity of essential wartime functions of the Federal Government. It sets forth a brief status report regarding relocation sites and relates the immediate objective of this study is to determine the best course of action to assure operational capability of the Civilian Headquarters Executive Branch for the first thirty days following attack.

Five alternatives and discussion of each are set forth as follows:

- I. Retention of present agency relocation sites to be staffed and operated as heretofore.

The stated objection of this is that it goes beyond the immediate objective to assure operating capability for the first thirty days following an attack.

- II. The retention of OCDM site for use by OCDM, augmented by appropriate representatives of other agencies.

This proposal is considered too inconclusive to permit departments and agencies to develop specific plans to meet reasonably specific requirements.

61 DEC 4 1958

REC-5

66-17381-2219

- 1 - Mr. Belmont
1 - Liaison Section
1 - Mr. Bartlett
1 - Mr. Minnich

JTM:nck (5)

Handwritten signatures and initials:
M. J. Sullivan
Roach
J. G. [unclear]
[unclear]

b7E

HEADQUARTERS FOR S.O.C.
EMERGENCY

ENCLOSURE
ref. draft

Memorandum Roach to Belmont
RE: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (FIVE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

b7E

III. Reduce FRA to four sites hardened against [REDACTED]

Several advantages are stated to this proposal; however, six disadvantages are stated with the disadvantages apparently outweighing the advantages.

IV. Utilization [REDACTED] (OCDM relocation site) only, augmented by operational personnel of other agencies and harden basement areas in existing headquarters buildings.

Two advantages and three disadvantages are set out regarding this proposal and again the disadvantages appear to overshadow the advantages.

V. Retain present sites for expansion purposes, [REDACTED] of those sites for incorporation of fallout protection for personnel required for first thirty days after attack, improve communications among the [REDACTED] OCDM staff [REDACTED] to be augmented by appropriate representatives from departments and agencies.

Advantages of this proposal are stated as good dispersal, impact spread over [REDACTED]

[REDACTED] in the Federal Arc are utilized, and "costs approximately \$20,000,000." The disadvantages are stated as day-to-day problems of accessibility to Washington, D.C., and communications and transportation costs would be higher.

The study concludes that the fifth proposal is the most practical and feasible to meet the immediate and long-range objectives of the Continuity of Government Program. Recommendation of the study is that the fifth alternative be adopted with steps to be taken to earmark funds in the Fiscal Year 1960 Budget for the commencement of this program with the objective of completing the protective construction and communication portions of the program in calendar year 1962.

OBSERVATIONS:

It appears this study is in a very preliminary stage with the apparent purpose of the meeting on 11-20-58 to be that of a "sounding board" proposition. It appears desirable to have Supervisor Minnich of the Defense Plans Desk accompany Liaison Agent Bartlett to this meeting so that we may be aware of OCDM's intentions and the sentiments of other Government agencies regarding the study.

OVER

↓

Memorandum Roach to Belmont

RE: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (FIVE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

It is not feasible at this time to take a position on any of the five alternatives as the full impact of the adoption of any one of the five is not set forth in the document. The fifth alternative as stated could be the most desirable from our standpoint provided it will not require joint occupancy of our site with another agency.

RECOMMENDATION:

That Supervisor Minnich, Defense Plans Desk, accompany Liaison Agent Bartlett to the meeting which will be held on 11-20-58. Bartlett and Minnich will attend only as observers and the Bureau will not be committed to any course of action.

[Handwritten signatures and initials: "Jm", "OK", and other illegible marks]

Office Memorandum • UNITED STATES GOVERNMENT

b7E

TO : Mr. A. H. Belmont

DATE: November 25, 1958

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS -
OFFICE OF CIVIL AND DEFENSE MOBILIZATION
STAFF STUDY OF FEDERAL RELOCATION ARC
(NINE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

SYNOPSIS:

Memorandum Roach to Belmont 11-14-58 advised meeting would be held 11-20-58 for purpose of discussing Office of Civil and Defense Mobilization (OCDM) draft entitled "Staff Study of the Federal Relocation Arc - Including Five Alternative Proposals for the Future Course and Development of the Arc." On 11-20-58, all representatives at the OCDM meeting received a Memorandum to Heads of Executive Departments and Agencies dated 11-19-58 from Governor Hoegh, director, OCDM. Attached to memorandum are a staff study on the Federal Relocation Arc, which includes nine alternative plans, and a listing of personnel requirements of the departments and agencies necessary to carry out noninterruptible functions 30 days following an attack. Personnel figure listed for FBI is 185, which figure was furnished OCDM by letter dated 5-15-58. Hoegh's memorandum requests our views on the nine alternative plans and a review of the personnel requirement, to be submitted by 11-30-58.

The nine alternative plans supersede the previous five and they were read and briefly discussed at the meeting. Of the nine alternatives, three involve retention of present Relocation Arc (RA) with certain refinements; four pertain to a concept of [redacted] with certain accompanying factors, such as protection against fallout, adequate communications, multiple occupancy, and continuous activation [redacted] (OCDM relocation site) by essential agencies; one involves reduction of the RA to [redacted] and one would abandon the present RA and require agencies to establish operational capability, protected from fallout, in regional headquarters within [redacted] of Washington, D.C. It was indicated at the meeting the plans most acceptable to OCDM at staff level would be one of the four involving the [redacted] concept. However, no definite commitment was made by OCDM representative as to which of the [redacted] is considered most desirable. The most practical one from standpoint of defense planning and the most desirable and advantageous to the Bureau appears to be plan (6): "Harden (protect against [redacted]) [redacted] in the Arc against fallout, with adequate communications, and with multiple occupancy, with continuous

- 1 - Mr. Belmont
- 1 - Liaison Section
- 1 - Mr. Bartlett
- 1 - Mr. Minnich

REC-5
EX. - 133

61 DEC 4 1958

JTM:nck (5) Enclosure

NOV 28 1958

LIASION

OEM:KERRY MEMO:QUARTERS FOR 5,0,6,

11-21-58

3/Jan/59

Memorandum Roach to Belmont

RE: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (NINE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

b7E

activation of OCDM site [] by essential agencies." If this plan is adopted, it will have no basic effect on our existing defense plans or our relocation site. This plan, according to a chart attached to the document, would not require us to share our site with another agency and if OCDM is successful in obtaining funds for fallout protection, conceivably we could receive the benefits of additional fallout protection at our site at no additional cost. Factor of continuous activation [] by essential agencies would not require any action by us at this time as our site is []
[] Plan (8), to reduce the RA to []
[] would require us to share a site with []
[] This would be totally unacceptable, not only to us but probably to other agencies involved.

With discontinuance of Mr. Boardman's Office, our key evacuee staff (those employees needed for the first 24-48 hours) has been reduced from 185 to 181, with a probable build-up to a capacity of 336. These are the figures we should furnish regarding number of employees required to carry out noninterruptible functions.

RECOMMENDATION:

Attached letter be sent to OCDM with a copy to Internal Security Division of the Department for information since that Division handles the Department defense planning and should be made aware of our views.

Jim

✓

✓

OK

Jim

Memorandum Roach to Belmont

RE: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (NINE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

DETAILS:

Memorandum Roach to Belmont, 11-14-58, advised meeting would be held 11-20-58 for the purpose of discussing draft entitled "A Staff Study of the Federal Relocation Arc - Including Five Alternative Proposals for the Future Course and Development of the Arc." The memorandum pointed out it was not feasible to take a position on the five alternatives stated as the full impact of the adoption of any one of the five was not fully stated in the draft.

On 11-20-58, Supervisor Minnich, Defense Plans Desk, attended the meeting at the Office of Civil and Defense Mobilization (OCDM). All representatives at the meeting received a Memorandum to Heads of Executive Departments and Agencies dated 11-19-58 from Governor Hoegh, director, OCDM. Attached to the memorandum is a staff study on the Federal Relocation Arc which includes nine alternative plans, and our views are requested by 11-30-58. Also attached is a listing of personnel requirements of departments and agencies necessary to carry out noninterruptible functions 30 days following an attack. Listings are based on reports furnished OCDM in "June, 1958." (Personnel figure listed for FBI is 185, which figure was furnished by letter dated May 15, 1958.) Memorandum requests review of these personnel requirements and a report as to present validity, to be submitted by 11-30-58. Copies of memorandum and documents were furnished for delivery directly to agency heads and same was delivered to the Director's Office immediately following the meeting.

The meeting was chairmanned by Jack Hurley, OCDM, who advised the nine alternative plans superseded the previous five. Hurley read and briefly discussed the nine alternatives. Very few questions were raised concerning them; however, considerable comment was made as to the short deadline being placed on a program which has been under consideration for so long--also, the fact OCDM put out the five alternatives for study and then superseded it with nine.

The nine alternatives are:

- (1) Retain present relocation arc (RA) providing fallout protection and developing to a state of readiness to permit immediate activation. Five advantages are stated pertaining to dispersal, space, absence of multiple occupancy, no necessity to move after attack, and [redacted] Four objections are stated pertaining to distance, reduced warning time, hardening (protection against [redacted] and communications too expensive. b7E

Memorandum Roach to Belmont

RE: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (NINE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

- (2) Retain present RA and continuous activation [] (OCDM relocation site) by essential agencies. Advantages are stated as the same as (1) plus assurance of a skeleton operation. Objections are the same as (1).
- (3) Same as (2) plus [] Advantages are stated as the same as (1) and (2) plus [] and if [] is not hit, personnel escaping the initial blast and thermal effects would have place to assemble. An objection is stated as too expensive.
- (4) Harden [] against fallout with adequate communications and multiple occupancy and with remaining relocation sites in RA to be retained for expansion to carry out functions during the survival period. Advantages are stated as: costs would be less than plans (1), (2), or (3); maintenance of [] more feasible than [] communications less expensive; good dispersal; agencies grouped on similar emergency functions; sites would provide for expansion; impact spread over [] and [] could be used. Objections are: sites still too far from Washington; personnel may not reach; and no appreciable protection against blast and thermal effects for personnel.
- (5) Harden [] against fallout with adequate communications and multiple occupancy and with operational capability maintained at all times and retaining other relocation sites in the Arc for the survival period. Advantages are the same as (4) and the objection is stated as expensive but not as costly as plans (1) and (2).
- (6) Harden [] against fallout with adequate communications and multiple occupancy and with continuous activation of OCDM site by essential agencies. Advantages are stated as the same as (5) but not as expensive and the objections are essentially the same as (4).
- (7) Reduce the RA to [] with regional headquarters of agencies occupying the relocation sites, plus continuous activation [] by essential agencies. The advantages are stated as essentially the same as (4) plus every agency would have readiness capability and less expensive. Objections are stated as loss of []

Memorandum Roach to Belmont

RE: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (NINE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

b7E

- (8) Reduce the Federal Relocation Arc to [] hardened against [] This would involve use of OCDM site and construction of [] in the general area of the Department of Defense and OCDM sites. Advantages are stated as same as (7) and objections are the same as (7) plus the fact it is likely personnel would be unable to get to the hardened sites unless they are kept continuously operational.
- (9) Abandon the present RA with agencies establishing operation capability--protected from fallout--in regional headquarters within range of [] continuous activation of OCDM site by essential agencies, and with fallout protection in agencies' and departments' headquarters buildings in Washington. Advantages are stated as continuous operational capability assured, communications expenses at a minimum, hardening of sites will eventually be accomplished and therefore is not extravagant, gives Federal personnel protection from fallout, and transportation is no problem. Objections are stated as Washington is an assumed target, Washington personnel might be lost.

The document advised no conclusions have been reached by OCDM and it urges a thorough analysis of the nine plans with a recommendation to OCDM on or before 11-30-58.

Hurley strongly indicated that the plans which would be most acceptable to OCDM at a staff level would be (4), (5), (6), or (7); however, he would not make any definite commitment as to which of these four plans would be considered the most desirable.

Of the plans presented by OCDM, the most practical one from the standpoint of defense planning and the most desirable and advantageous plan to the Bureau would appear to be plan (6). If this plan is adopted by OCDM it will have no basic effect upon our existing defense plans or our relocation site [] Under this plan, according to a chart attached to the document, we would not be required to share our site with another agency and if OCDM is successful in obtaining funds for protecting the [] against fallout, we could conceivably receive the benefits of additional fallout protection at our site with no cost to us. The factor of continuous activation of the OCDM site by essential agencies under this plan, at this time, would not require any action by us as we have made our views known to the Department and OCDM pointing out that our site is continuously activated and in immediate communication with the OCDM site []

Memorandum Roach to Belmont

RE: DEFENSE PLANS - OFFICE OF CIVIL AND DEFENSE
MOBILIZATION STAFF STUDY OF FEDERAL RELOCATION
ARC (NINE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)

b7E

It is pointed out that under plan (8), to reduce the RA to [redacted] according to a map attached to the OCDDM document, it would require us to share the site occupied by us [redacted]. This, of course, would be totally unacceptable, not only to us but probably to the other agencies involved.

Regarding the number of employees required to carry out non-interruptible functions such as communications, radiological monitoring, decontamination, damage assessment, and necessary administrative management problems relating to our emergency security responsibilities, with the discontinuance of Mr. Boardman's Office our key evacuee staff (those employees needed for the first 24-48 hours) has been reduced from 185 to 181 with a probable build-up depending upon the consequences of an attack to a capacity of 336. We should advise OCDDM that of the nine alternative plans presented, plan (6) is the most acceptable to us and that plan (8) is totally unacceptable due to the nature of the FBI's emergency security responsibilities and the personnel required to fulfill them. We should also advise OCDDM that the number of employees necessary to carry out noninterruptible emergency functions for the first 24-48 hours is considered to be 181 with a probable build-up depending upon the consequences of an attack and availability of employees to a capacity of 336. Hurley advised that it is Governor Hoegh's intention, upon analysis of replies to the nine alternatives, to present such an analysis to the Cabinet in early December for the Cabinet's consideration.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *amb*

DATE: November 25, 1958

FROM : R. R. Roach *RR*SUBJECT: DEFENSE PLANS - SOUNDING OF JUSTICE BUILDING
HORN SYSTEM AND OUTSIDE CIVIL DEFENSE SIRENS
AT APPROXIMATELY 4:27 P.M., 11-25-58

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Clayton	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Concerning the sounding of the Justice Building horn system and outside civil defense air raid alert warning system on this date, Herbert W. Abell, Chief Building Warden for the Department of Justice, advised that a short circuit had caused a sounding of the horn system throughout all Government buildings, and subsequently the outdoor air raid sirens.

ACTION:

None. For information.

- 1 - Mr. Belmont
- 1 - Mr. Mohr
(Attention: Mr. Gauthier)
- 1 - Liaison Section
- 1 - Mr. Minnich

JTM:nck (5)

REC-5

66-17381-

2221

DEC 1 1958

EX-133

61 DEC 4 1958

EMERGENCY WEEDING STILLS FOR 3,016

~~CONFIDENTIAL~~

Original & duplicate
1-cc listed below
1-yellow
1-Mr. Belmont
1-Liaison Section
1-Mr. Bartlett
1-Mr. Minnich

REC-5

VIA LIAISON

Date: November 26, 1958

EX-135

To: Director
Office of Civil and Defense Mobilization
Executive Office Building
Washington 25, D. C.

From: John Edgar Hoover, Director
Federal Bureau of Investigation

Subject: STAFF STUDY OF FEDERAL RELOCATION ARC
(NINE ALTERNATIVE PROPOSALS FOR FUTURE
COURSE AND DEVELOPMENT OF THE ARC)
AND PERSONNEL REQUIREMENT -
NONINTERRUPTIBLE FUNCTIONS

Reference is made to Office of Civil and Defense Mobilization memorandum dated November 19, 1958, which requested by November 30, 1958, this Bureau's views concerning the nine alternative plans regarding the Federal Relocation Arc and a review of our personnel requirements pertaining to non-interruptible functions to be performed thirty days following any attack.

The plans presented have been considered in the light of the necessary administrative management problems related to the FBI's emergency security responsibilities and Plan 6 is deemed the most practical from these standpoints. Also, from these standpoints, Plan 8, or any similar plan requiring multiple occupancy by the FBI with other agencies, would be totally unacceptable.

The number of employees necessary to carry out non-interruptible functions to be performed at the FBI's relocation site for the first 24 to 48 hours is considered to be 181, with a probable build-up for the thirty-day period, depending upon the consequences of any attack and availability of employees, to a capacity of 336.

1-Assistant Attorney General
Internal Security Division
(by routing slip 0-6(D) same date)

Cover memo Roach to Belmont, 11-25-58,
RE: DEFENSE PLANS-OFFICE OF CIVIL AND
DEFENSE MOBILIZATION STAFF STUDY OF
FEDERAL RELOCATION ARC (NINE ALTERNA-
TIVE PROPOSALS FOR FUTURE COURSE AND
DEVELOPMENT OF THE ARC)

JTM:nck (8)

Classified ~~confidential~~ inasmuch as all phases
of our defense planning are classified at
"confidential."

DEC 4 1958

MAIL ROOM ☐

~~CONFIDENTIAL~~

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *ALB*

DATE: *November 28, 1958*

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - BRIEF OF
EVACUATION AND RELOCATION PLAN

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room ☒
Holloman ☒
Gandy _____

Enclosed are revised pages of captioned document, W. C. Sullivan
the originals of which are for the Director's copy, maintained
in Mr. Holloman's Office.

Cover Sheet - Revised to show date of November 28, 1958.

Pages 15 and 19 and Tab P - Revised to show change of Relocation Site for National Security Agency.

ACTION:

That the existing copies of captioned document be revised accordingly and the old pages destroyed.

Enclosures

- 1 - Mr. Holloman (with enclosures)
1 - Mr. Belmont (with enclosures)
1 - Mr. Nease (with enclosures)
1 - Liaison Section (with enclosures)
1 - Mr. Minnich (with enclosures)
1 - Mr. Huelskamp (with enclosures)

BLH:nck (7)

REC- 45

66-17381- 2231

DEC 18 1958

EX-106

F68
55 DEC 23 1958

Lia B

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: December 1, 1958

FROM : R. R. Roach *RR*SUBJECT: DEFENSE PLANS - NATIONAL
FALLOUT SHELTER PROGRAM

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

During the past year there has developed increasing comment in public information media and Office of Civil and Defense Mobilization (OCDM) has been emphasizing and seeking favorable approval of a National Fallout Shelter Program.

As set out in "Continental Defense" document (National Security Council 5082/1) dated 5-15-58, with subsequent revisions, the National Security Council and the President have approved that:

"Except as otherwise determined by proper authority, new Federal facilities and major expansion of existing Federal facilities important to national security should not be located in target areas...."

"Fallout shelter should be incorporated in the construction of new Federal civilian buildings of suitable size designed after this date...."

Additionally, at the Operation Alert 1958 OCDM presentation of Evaluation of National Readiness to the President, Cabinet, and Heads of Agencies on 10-10-58, one of the points raised and subsequently circulated in a Cabinet paper was:

"Pursuant to a point raised by the Secretary of State, the Director of OCDM will present to the Cabinet by March 1, 1959, a report on the implementation of the announced shelter program and on the measures taken or contemplated to persuade the individual citizen to take the necessary protective measures in advance."

OBSERVATIONS:

The foregoing definitely denotes a relatively large emphasis will be placed on shelter planning, reflecting the progressively shortening of probable warning time in the years ahead. Budgetary considerations will have a great effect on any shelter program; however, the stated policy of incorporating fallout shelter in new Federal buildings will undoubtedly be adhered to where practical. OCDM views

- 1 - Mr. Belmont
- 1 - Mr. Mohr (Attention: Mr. Gauthier)
- 1 - Liaison Section
- 1 - Mr. Minnich

JTM:nck (5)

66-223,91
NOT RECORDED
15 DEC 12 1958

55 DEC 15 1958

66-17387-567
ORIGINAL FILED IN

Memorandum Roach to Belmont
RE: DEFENSE PLANS - NATIONAL
FALLOUT SHELTER PROGRAM

are that fallout shelter can be incorporated into the design of a new building at little or no cost as compared to large expenditures to incorporate fallout shelter in existing buildings.

ACTION:

(1) The foregoing should be considered in connection with the construction of any new buildings, private or by General Services Administration, for FBI occupancy.

*This is something for
B. S. A. to consider and
OCDM should work
out with B. S. A. as a
governmental building policy*
DR

(2) We will follow with OCDM their planning on the Fallout Shelter Program and upon release will review for matters of interest to us the OCDM study for the Cabinet, due on or about March 1, 1959.

Just
9
RR

MAIL ROOM ☐ TELETYPE UNIT ☐

ph
Date: January 14 1959

To: Medical Officer in Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets, Southwest
Washington 25, D. C.

From: John Edgar Hoover, Director
Federal Bureau of Investigation

Subject: MEDICAL SERVICES RENDERED
FBI EMPLOYEE

BuPLANS - AUXILIARY SPACE FOR S.O.G.

You are authorized to bill the Federal Bureau
of Investigation \$3.75 for the employee listed who was
examined by a representative from your clinic for the
determination of blood type and Rh factor.

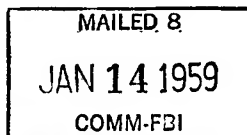
*Name checked with
Movement*



b6
b7C

eh
ECK:ejh
(8)

- 1 - J. T. Winnich
- 1 - J. S. Johnson
- 1 - Miss Guigon



NOTE:

It was recommended and approved 12/30/55 per memo
entitled "War Plans - Blood Data" that employees on the
evacuation list at SOG whose blood types and factors are unknown
be typed and factored by USPHS at \$3.75 each. These names are
being furnished USPHS at its request in order that it may pre-
pare and submit voucher to Bureau for payment.

DEC 16 1955
FBI
REC'D BY 1021

EX-135

IPM
per Ew

REC-29

66-17381-2238

JAN 15 1959

Tolson _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W. C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

326
61 JAN 19 1959

MAIL ROOM ☐ TELETYPE UNIT ☐

2-original and duplicate
1-yellow
1-Liaison Section
1-Buplans Desk

SAC, Washington Field (66-2233)

January 26, 1959

Director, FBI (66-17381)

PERSONAL ATTENTION

DEFENSE PLANS
EMERGENCY EVACUATION

Buplans - Auxiliary Space for 5,06

ReBulet 10-10-58 which enclosed copies of a map entitled "Relocation Sites, Key Agencies" and a list of emergency relocation sites of other Government agencies, which documents were furnished Washington Field and Richmond offices in connection with the relocation of Bureau officials and the Attorney General.

Enclosed for Washington Field Office are 26 copies each of a map entitled "Relocation Sites, Key Agencies" and an amended page 9 of the list of emergency relocation sites of other Government agencies. Two copies each of the map and amended page are furnished Richmond. The above map and amended page replace like documents presently in the possession of the Washington Field and Richmond offices and the old copies should be destroyed and an appropriate record made of their destruction.

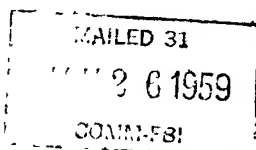
You are again reminded that these documents are classified "~~Top Secret~~," that they must be handled and maintained in accordance with the requirements of Executive Order 10501, and that a proper record must be kept of their distribution.

Enclosures (52)

1 - Richmond (Enclosures-4) PERSONAL ATTENTION

BLH:nak (6)

[Handwritten initials]



61 JAN 29 1959

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☒

REC-14

66-17381-2241

8 JAN 27 1959

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: January 29, 1959

FROM : R. R. Roach *RR*SUBJECT: DEFENSE PLANS - BRIEF OF
EVACUATION AND RELOCATION PLAN

Tolson _____
Boardman _____
Belmont *✓*
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

Enclosed are revised pages of captioned document,
the originals of which are for the Director's copy, maintained
in Mr. Holloman's Office.

Cover Sheet - Revised to show date of January 29, 1959.

Page 6A - Revised to show Mr. D. E. Moore will notify
members of Department Chain of Command.

Page 9A - Last paragraph revised to show second copies
of Presidential documents are located

ACTION:

That the existing copies of captioned document be
revised accordingly and the old pages destroyed.

Enclosures *attached per*

- 1 - Mr. Holloman (with enclosures)
- 1 - Mr. Belmont (with enclosures)
- 1 - Mr. Nease (with enclosures)
- 1 - Liaison Section (with enclosures)
- 1 - Mr. Minnich (with enclosures)
- 1 - Mr. Huelkamp

BLH:mld (7)

*BLH**6/3*

EX-150

REC-23

66-17331-2242

8 FEB 4 1959

61 FEB 9 1959

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: February 5, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - BRIEF OF
EVACUATION AND RELOCATION PLAN920 PLANS - AUXILIARY SPACE FOR S.O.G.

Enclosed are revised pages of captioned document,
the originals of which are for the Director's copy, maintained
in Mr. Holloman's Office.

Cover Sheet - Revised to show date of February 5, 1959.

Pages 2 and 7 - Revised to delete the name of Mr. Nease.

NOTE: Room Charts (Tabs A and C) will be revised upon
receipt of new plans from Records and Communications and
Crime Records Divisions.

ACTION:

That the existing copies of captioned document be
revised accordingly and the old pages destroyed.

Enclosures

1 - Mr. Holloman (With enclosures)
1 - Mr. Belmont (With enclosures)
1 - Mr. McGuire (With enclosures)
1 - Liaison Section (With enclosures)
1 - Mr. Minnich (With enclosures)

BLH:sal (7)

sal

BJS

done
2/9/59
PJS

C-102

REC-94

66-17381-2244

FEB 10 1959

55 FEB 12 1959

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

M. Minnich

~~CONFIDENTIAL~~

1 - Original
1 - Yellow
1 - Liaison
1 - Mr. Belmont
1 - Buplans Desk

February 13, 1959

BY COURIER SERVICE

Honorable Leo A. Hoegh
Director
Office of Civil and Defense Mobilization
Executive Office Building
Washington 25, D. C.

My dear Mr. Hoegh:

By letter dated July 23, 1958, you were advised of the Federal Bureau of Investigation Chain of Command. In view of recent changes, this Bureau's Chain of Command has been revised as follows:

Associate Director Clyde A. Tolson
Assistant Director Alan H. Belmont
Assistant Director John P. Mohr
Assistant Director Quinn Tamm
Assistant Director Donald J. Parsons
Assistant Director C. L. Trotter
Assistant Director Alex Rosen
Inspector G. D. DeLoach
Inspector J. J. McGuire

Mr. Harvey G. Foster
201 East 69th Street
New York 21, New York

Mr. R. D. Auerbach
212 West Monroe Street
Chicago 6, Illinois

Mr. James J. Kelly
408 United States Post Office Building
Baltimore 2, Maryland

FEB 13 10 39 AM '59
REC'D-READING ROOM
FBI

EX-135

REC-65

66-17381-2246

FEB 16 1959

As other changes become necessary, you will be advised.

BLH:sal/mla (5) 101021
Classified "~~CONFIDENTIAL~~" as all phases of Bureau defense planning so classified

Sincerely yours,

J. Edgar Hoover
Enclosure to Cover memo Ranch to Belmont, re: "Buplans-Chain of Command" BLH:sal/mla 2-12-59

~~CONFIDENTIAL~~

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

DeLoach _____
McGuire _____
W.C. Sullivan _____

MAIL ROOM

~~CONFIDENTIAL~~

2 Original & 1
1 Yellow
1 - Mr. Belmont
1 - Liaison
1 - Buplans Desk

The Attorney General

February 13, 1959

Director, FBI

DEFENSE PLANS - FEDERAL BUREAU
OF INVESTIGATION CHAIN OF COMMAND

A change in the Federal Bureau of Investigation
Chain of Command has become necessary. In the event I am
unable to carry on during a period of emergency this
Bureau's Chain of Command is as follows:

Associate Director Clyde A. Tolson
Assistant Director Alan E. Belmont
Assistant Director John P. Mohr
Assistant Director Quinn Tamm
Assistant Director Donald J. Parsons
Assistant Director C. L. Trotter
Assistant Director Allen Rosen
Inspector G. D. DeLoach
Inspector J. J. McGuire

Mr. Harvey G. Foster
301 East 69th Street
New York 21, New York

Mr. R. B. Amerbach
212 West Monroe Street
Chicago 6, Illinois

Mr. James J. Kelly
408 United States Post Office Building
Baltimore 2, Maryland

As other changes become necessary, you will be
advised.

1 - Mr. Lawrence E. Walsh
Deputy Attorney General

EX-135

REC- 65

FEB 13 1959

NOTE:

Letter classified "~~Confidential~~" as all phases of
Bureau's defense planning are so classified.

2-12-59 BLH:sal/mld
BLH:sal/mld (7)

~~CONFIDENTIAL~~

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

DeLoach _____
McGuire _____
W.C. Sullivan _____
MAIL ROOM ☐

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: February 11, 1959

FROM : R. R. Roach

Tolson _____
 Boardman _____
 Belmont _____
 Mohr _____
 Nease _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Holloman _____
 Gandy _____

SUBJECT: DEFENSE PLANS -
 PROPOSED SURVEY OF FBI RELOCATION SITE
 BY OFFICE OF CIVIL AND DEFENSE MOBILIZATION

Re memo Roach to Belmont 2-11-59 advising of the proposed survey of our relocation site by Office of Civil and Defense Mobilization (OCDM) team consisting of [redacted]

Also, that [redacted] indices would be checked and you would be advised of any unfavorable information.

Bureau indices contain no identifiable information regarding [redacted] and no pertinent identifiable information regarding [redacted] Bureau file 140-8007, in connection with Security of Government Employees investigation conducted by Civil Service Commission, denotes one [redacted] joined the International Workers Order (IWO) in March, 1938, and as of June, 1950, was still a member. One [redacted] may be the mother of [redacted] The IWO has been designated by the Attorney General as coming within the purview of Executive Order 10450. No additional disloyal information was developed by Civil Service Commission.

b6
 b7c

OBSERVATIONS:

The foregoing would not appear sufficient enough to advise OCDM that [redacted] is unacceptable as a member of the survey team, particularly since, according to OCDM, he is cleared for top secret.

ACTION:

If you approve, the foregoing will not be called to OCDM's attention and we will not object to [redacted] being a member of the survey team.

- 1 - Mr. Belmont
 1 - Mr. Parsons (Attention: Mr. Gallagher)
 1 - Mr. Tamm (Attention: Mr. Sloan)
 1 - Liaison Section
 1 - Mr. Minnich

JTM:nck (6)

REC-13

EX - 133

3 FEB 13 1959

61 FEB 18 1959

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: February 9, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS -
PROPOSED SURVEY OF FBI
RELOCATION SITE BY OFFICE
OF CIVIL AND DEFENSE MOBILIZATIONDeLoach
McGuire
W.C. SullivanTolson
Boardman
Belmont
Mohr
Nease
Parsons
Rosen
Tamm
Trotter
Clayton
Tele. Room
Holloman
Gandy

Memorandum Roach to Belmont, 11-25-58, advised of nine alternative plans proposed by Office of Civil and Defense Mobilization (OCDM) for the hardening (to protect against [redacted])

[redacted] of the Federal Relocation Arc. On 2-9-59, Miss L. B. Burke, secretary to Mr. Edward J. Cox, OCDM (Code 113, extension 3441), telephonically advised Supervisor Minnich, Defense Plans Desk, Liaison Section, that Mr. Cox would like to meet with Minnich at 10:15 A.M., 2-11-59, in his office (Room 222, Winder Building) to discuss a proposed survey of the FBI's relocation site. According to Miss Burke, this survey would be made by a three-man team from OCDM and it would be for the purpose of determining what steps should be taken constructionwise to change the FBI site from a "protected" (from [redacted] to a "hardened" (from [redacted] site. According to Miss Burke, any recommendations growing out of this survey moneywise would not be chargeable to the FBI's budget but, if approved, would come out of the budget of the General Services Administration. Miss Burke said Mr. Cox merely wanted to enter into a preliminary discussion concerning the procedures to be utilized in such a survey.

OBSERVATIONS:

At this time we do not know the full intent of OCDM's survey nor whether compliance with it is required. In view of this, we are unable to take a position on this matter at this time and it would appear advisable for Supervisor Minnich to meet with Mr. Cox to determine the full import of the suggested survey.

RECOMMENDATION:

If you approve, Minnich will meet with Mr. Cox at 10:15 A.M., Wednesday, 2-11-59, concerning this matter. Minnich will make no commitments but will merely ascertain OCDM's intent.

- 1 - Mr. Belmont
- 1 - Mr. Parsons
- 1 - Liaison Section
- 1 - Buplans Desk

JTM:nck (5)

61 FEB 18 1959

EX. - 133

REC-1366

11 FEB 16 1959

Sizoo should
confer with Cox

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *AB*

DATE: February 12, 1959

FROM : R. R. Roach *R*

SUBJECT: BUPLANS-CHAIN OF COMMAND

- AUXILIARY SPACE FOR S.O.C.

In view of the resignation of Mr. Nease and the forming of the two new Divisions, Records and Communications and Crime Records Divisions, the Bureau's Chain of Command is to be revised.

Tolson _____
Boardman _____
Belmont _____
Ladd _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

DeLoach _____
McGuire _____
W.C. Sullivan _____

The suggested new Chain of Command is as follows:

Associate Director Clyde A. Tolson
Assistant Director Alan H. Belmont
Assistant Director John P. Mohr
Assistant Director Quinn Tamm
Assistant Director Donald J. Parsons
Assistant Director C. L. Trotter
Assistant Director Alex Rosen
Inspector G. D. DeLoach
Inspector J. J. McGuire

SAC Harvey G. Foster, New York Office
SAC R. D. Auerbach, Chicago Office
SAC James J. Kelly, Baltimore Office

RECOMMENDATION:

If the above Chain of Command is approved, that enclosed letters be sent to the Attorney General and the Director of the Office of Civil and Defense Mobilization advising of the change in our Chain of Command.

Enclosures

BLH:sal/mld (4)

- 1 - Mr. Belmont (With enclosures)
1 - Liaison (With enclosures)
1 - Buplans Desk (With enclosures)

REC-75

EX-135

66-17381-2254

3 FEB 17 1959

W
Liaison
W.C. Sullivan

55 MAR 23 1959

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *W.B.*

DATE: February 13, 1959

FROM : R. R. Roach *R.R.*SUBJECT: DEFENSE PLANS - PURPOSED SURVEY
OF FBI RELOCATION SITE BY THE
OFFICE OF CIVIL AND DEFENSE MOBILIZATION (OCDM)

DeLoach

McGuire

W.C. Sullivan

Tolson

Boardman

Belmont

Mohr

Nease

Parsons

Rosen

Tamm

Trotter

W.C. Sullivan

Tele. Room

Holloman

Gandy

Memoranda Roach to Belmont 2/9-11/59 advised of proposed survey of our relocation site by a team from OCDM. The Director approved recommendations for the survey to be made on 2-12-59 and for Supervisors Gallagher, Laboratory, and Minnich, Defense Plans Desk. Domestic Intelligence Division, to handle the survey team []

The survey was made on 2-12-59 by an OCDM team consisting []

The survey primarily consisted of [] during the course of which questions pertaining to the building structure, heat, light, and power facilities were handled by SAC [] technical questions by Supervisor [] and defense planning aspects by Supervisor []

Survey was precipitated by OCDM study in November, 1958, of the future course and development of the Federal relocation arc which resulted in a proposed program to have [] (protected against fallout and radiation) to insure the maximum protection for 100% continuity of Government and operation.

After touring our site, the team advised that they have to reach one of two conclusions in connection with their survey. (1) The building is capable of being adapted or modified to provide shielded (from radiation) space and independent facilities, such as a well for water and heating, or (2) a new underground construction with independent facilities is necessary to provide these items which are necessary to meet OCDM's current concepts. Team advises no conventional buildings include facilities or protections under existing norms, and the only type buildings acceptable would be the monumental type with thick, heavy granite-type walls. Under these norms, it appears obvious that modifications to our existing structure cannot be made within OCDM's current norms and although the team could not advise what their conclusion to Hoegh, Director, OCDM, would be, they indicated it would be for construction of an underground facility.

JTM:sal (7)

1-Mr. Belmont

1-Mr. Parsons (Attn: Mr. Gallagher)

1-Mr. Tamm

(Attn: [])

1-Mr. Mohr

1-Liaison Section

1-Mr. Minnich

EX-133

W.B.
W.C. Sullivan
REC-44
7-11-59
2256
9-10-59
201359

Memorandum Roach to Belmont
RE: DEFENSE PLANS-PROPOSED SURVEY OF
FBI RELOCATION SITE BY OCDM

In this regard it is OCDM's responsibility to either furnish the funds, or see that through the Budget Bureau funds are included in our budget earmarked for this purpose. The team advises we need take no further action at this time, that Hoegh would be putting results of survey of sites in Federal arc to Congress and we will be advised of team's conclusion and other OCDM actions in this regard.

b6
b7C

[redacted] confidentially advised there is considerable conflict within OCDM over this program which Governor Hoegh is trying to resolve; also, that if the program provides as proposed, it would be possible that OCDM would build a complete underground facility for the Bureau and, if desired, the Bureau could build a structure over this facility. Any facility of this nature would be at a site selected by the Bureau, and built to Bureau specifications as to space and equipment.

During the tour, the team was given an over-all briefing of our defense planning and facilities as modified for relocation site purposes. Team was extremely impressed with over-all planning and Dhein, at conclusion of survey, commented, "It is apparent much interest, planning, thought, and work has been put into the FBI's consideration of defense planning, and the FBI should be complimented."

ACTION:

None. For information. ✓

Jim
J
Q

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *alb*

DATE: February 11, 1959

FROM : R. R. Roach *RR*SUBJECT: DEFENSE PLANS -
PROPOSED SURVEY OF FBI RELOCATION SITE
BY OFFICE OF CIVIL AND DEFENSE MOBILIZATION

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Memorandum Roach to Belmont 2-9-59 advised of proposed survey of our relocation site by a team from Office of Civil and Defense Mobilization (OCDM). The Director approved Inspector Sizoo to confer with OCDM on 2-11-59 regarding this proposal. On 2-11-59 Inspector Sizoo, accompanied by Supervisor Minnich, Defense Plans Desk, conferred with Messrs. Cox, Hurley, and Boseit, OCDM, and Mr. Dhein, U.S. Corps of Engineers, on loan to OCDM. The survey proposed is a preliminary one consisting of inspection of (1) the shielding our site offers from fallout and radiation to save lives, (2) facilities and space in which to perform our functions, and (3) mechanical facilities such as air conditioning, auxiliary power, etc. Based on this survey, the team will recommend to Director Hoegh, OCDM, whether in their opinion our site is completely protected, if it can become completely protected by modification, or whether new construction would be required. Costs or recommended new construction does not figure into this survey. However, on the basis of the survey, a complete detailed survey by an engineering firm could be conducted at which time cost figures would be determined. At this time it is contemplated any costs involved will be borne by OCDM.

The team desires to conduct the survey tomorrow, 2-12-59, arriving [redacted] approximately 11:00 A.M. The team would like to have available someone familiar with our defense planning and the technicalities of fallout, radiation, etc. The survey team, all of whom according to OCDM are cleared for top secret information, will consist of [redacted]

Mr. Hurley, code 113 extension 433, was advised that if our training program [redacted] permits handling of the team on 2-12-59, he will be telephonically advised today, 2-11-59.

OBSERVATIONS:

This is an OCDM program. We have no basis for not participating in such a survey and in fact, it will be of interest and possible benefit to us.

Assistant Special Agent in Charge Light, [redacted] advised survey team could be handled 2-12-59. Assistant Director Parsons of

- 1 - Mr. Belmont
1 - Mr. Parsons (Attention: Mr. Gallagher)
1 - Mr. Tamm (Attention: [redacted])
1 - Liaison Section
1 - Mr. Minnich

REC-44

66-17381-2257

FEB 20 1959

55 MAR 3 1959 JTM:nck (6)

Memorandum Roach to Belmont

RE: DEFENSE PLANS - PROPOSED SURVEY OF FBI RELOCATION
SITE BY OFFICE OF CIVIL AND DEFENSE MOBILIZATION

the Laboratory Division advised he would designate Supervisor Gallagher to handle any technical questions raised and Supervisor Minnich, Defense Plans Desk, is capable of handling questions pertaining to our over-all defense planning.

Indices are being searched on the survey team members and any unfavorable information will be brought to your attention.

RECOMMENDATION:

If you approve, Mr. Hurley, OCDM, will be telephonically advised the survey team will be expected [redacted] 11:00 A.M., 2-12-59.

b7E

Also, Supervisor Gallagher of the Laboratory and Supervisor Minnich, Defense Plans Desk, will proceed [redacted] the morning of 2-12-59 in connection with this survey.

OK
H.
Jm
Jm
OK H.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *ABH*

DATE: February 18, 1959

FROM : R. R. Roach *RR*SUBJECT: ~~HIGHLIGHTS OF SEAT OF GOVERNMENT~~
~~DEFENSE PLANS FOR CHAIN OF COMMAND~~

Tolson	_____
Belmont	_____
DeLoach	_____
McGuire	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Buplans - Auxiliary - Space For S.O.G.

Harbo to Tolson memorandum dated 1-5-55 advised that captioned document had been prepared to provide top Bureau officials, as well as the Chain of Command, with the highlights of defense planning, and furnished a copy of captioned document to each member of the Chain of Command. Memorandum Roach to Belmont, dated 2-12-59, captioned, "Buplans-Chain of Command" suggested that Inspectors C.D. DeLoach and J. J. McGuire be added to the Seat of Government Chain of Command, which suggestion was approved by the Director.

In view of the above, copy number 4 of the above-mentioned document is being furnished to Inspector DeLoach as an attachment to this tickler copy of this memorandum. Inspector J. J. McGuire is being charged as the recipient of copy number 3 which was turned over to him by Mr. Nease.

For the information of Inspectors DeLoach and McGuire, this ~~"Top Secret"~~ document is not all inclusive of the Defense Plans of the Seat of Government, but is designed primarily to give the recipients thereof a guide should they find themselves in a position of directing emergency operations of the FBI. The copies of the detailed Defense Plans for each Seat of Government division are contained in a separate volume for each division and are available at the emergency relocation site.

Any observations or suggestions which the recipients of this document have to offer should be furnished the Defense Plans Desk and, where possible, will be incorporated in further revisions. As indicated above, this document is considered ~~"Top Secret"~~ and must be afforded security commensurate with such a classification.

ACTION:

For information.

BLH:sal (6)

1 - Mr. Belmont

1 - Mr. C.D. DeLoach (With enclosure) (Sent separately)

1 - Mr. J. J. McGuire

1 - Liaison Section

1 - Buplans Desk

FX - 133

REC- 27

66-17381-2258

FEB 20 1959

61 FEB 25 1959

Date: February 19, 1959

To: Medical Officer in Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets, Southwest
Washington 25, D. C.

From: John Edgar Hoover, Director
Federal Bureau of Investigation

Subject: MEDICAL SERVICES RENDERED
FBI EMPLOYEES

C
BUPHANS - AUXILIARY SPACE FOR S.C.G.

You are authorized to bill the Federal Bureau of
Investigation \$3.75 for each employee listed who was examined
by a representative from your clinic for the determination of
blood type and Rh factor.

*For info of Chief
trans. & admin.
EW*



*Public Health Service
ack. 2-23-59
EW*

ECK:pab/dmb ^{dr}
(8)

- 1 - J. T. Minnich
- 1 - J. S. Johnson
- 1 - Miss Guigon

*JPM
received*

NOTE: It was recommended and approved 12/30/55 per memo
entitled "War Plans - Blood Data" that employees on the evacuation
list at SOG whose blood types and factors are unknown be typed
and factored by USPHS at \$3.75 each. These names are being
furnished USPHS at its request in order that it may prepare and
submit voucher to Bureau for payment.

W

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

55 MAR 3 1959

1959

MAIL ROOM ☐ TELETYPE UNIT ☐

EX-133

REC-53 6-17381-2259

24 MAR 1959

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *amb*

DATE: February 19, 1959

FROM : R. R. Roach *R*SUBJECT: DEFENSE PLANS - BRIEF OF
EVACUATION AND RELOCATION SITE*(Buphans - AUXILIARY SPACE FOR S.D.G.)*Enclosed are revised pages of captioned document, the originals of which are for the Director's copy, maintained in Mr. Holloman's Office. *VRM*

Tolson _____
 Belmont _____
 DeLoach _____
 McGuire _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Holloman _____
 Gandy _____

Cover Sheet - Revised to show date of February 20, 1959.

Page 11 - Revised to delete reference to the Emergency Telephone Code.

ACTION:

That the existing copies of captioned document be revised accordingly and the old pages destroyed.

Enclosures

1 - Mr. Holloman	(With enclosures)
1 - Mr. Belmont	(With enclosures)
1 - Mr. McGuire	(With enclosures)
1 - Liaison Section	(With enclosures)
1 - Mr. Minnich	(With enclosures)

BLH:sal (7)

sal

X-135

REC-29

66-17381-2260

FEB 26 1959

55 MAR 3 1959

8/12
Date: March 5, 1959

To: Medical Officer in Charge
United States Public Health
Service Outpatient Clinic
Department of Health, Education
and Welfare, South Building
Fourth and D Streets, Southwest
Washington 25, D.C.

From: John Edgar Hoover, Director
Federal Bureau of Investigation

Subject: MEDICAL SERVICES RENDERED
FBI EMPLOYEES

0
Supplies - Auxiliary Space for S.O.C.
You are authorized to bill the Federal Bureau
of Investigation \$3.75 for each employee listed who was
examined by a representative from your clinic for the
determination of blood type and Rh factor.



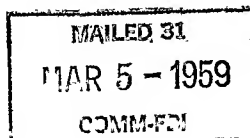
b6
b7C

ECK:pab
(7)

1 - J. T. Minnich
1 - J. S. Johnson

NOTE: It was recommended and approved 12/30/55 per
memo entitled "War Plans - Blood Data" that employees
on the evacuation list at SOG whose blood types and
factors are unknown be typed and factored by USPHS at
\$3.75 each. These names are being furnished USPHS at
its request in order that it may prepare and submit
voucher to Bureau for payment.

Tolson _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____



61 MAR 10 1959

MAIL ROOM ☐ TELETYPE UNIT ☐

REC-95

66-17381-2262
MAR 10 1959

Wing-W134

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: 3-3-59

FROM : R. L. Millen *RLM*SUBJECT:

My memoranda 9-18-58 and 10-16-58 reflected the need for and the cost of providing a more satisfactory structure for the Bureau-owned which station has, on an interim basis, provided back-up facilities for telephone and teletype services from this location to relocation centers of other critical agencies.

Specifically, memorandum 10-16-58 reflected a cost of \$2,396.29 for "parts" and labor to undertake a rehousing of this facility. It was deferred to 3-1-59 in an effort to conserve funds. Review at this time does not indicate any relief from the previous situation; therefore, the project should be deferred until July 1, 1959.

RECOMMENDATION:

That the project of providing suitable rehousing of be deferred until 7-1-59.

- 1 - Mr. Belmont (Attention: Mr. Minnich)
 1 - Mr. Mohr
 1 - Mr. Tamm (Attention:)

RLM:ctw

8

NOT RECORDED

MAR 9 1959

2 MAR 6 1959

FCR
 67 MAR 10 1959

ORIGINAL FILED IN 66-17385-1055

COPIES - AUXILIARY SPACE FOR S.C.C.

March 12, 1959

MEMORANDUM TO MR. TOLSON
MR. BELMONT
MR. DE LOACH
MR. MC GUIRE
MR. MOHR
MR. PARSONS
MR. ROSEN
MR. TAMM
MR. TROTTER
MR. HOLLOMAN

RE: BUPLANS - *EMERGENCY RELOCATION OF BUREAU PERSONNEL*
RELOCATION OF BUREAU PERSONNEL

You were previously permitted to advise employees scheduled for emergency relocation that should their dependents in [] have need to get word to them at the relocation site, the dependents may call []

Employees scheduled for evacuation who were given this information should now be advised that the [] telephone number [] will be out of service until July 1, 1959; that in the interim period their dependents, if the occasion arises, should call [] number []. The [] will be placed back in service July 1, 1959. Make pencil notation concerning this change in your Buplans. The notation may be removed July 1, 1959, and it will not be necessary to submit revisions to your Buplan regarding this matter.

You are reminded that evacuees were permitted to confidentially advise their adult dependents that if the relocation of key employees takes place prior to the evacuation of Washington, D. C., messages may be relayed to key employees at the relocation site by calling Bureau Headquarters, extension 887, where the messages will be accepted for relaying to the employees at the relocation site. These instructions have not been changed.

Very truly yours,

John Edgar Hoover
Director

(See NOTE on next page)

Tolson _____
Belmont _____
DeLoach _____
McGuire _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

MAR 13 4 35 PM '59
REC'D-READING ROOM
FBI

REC-10

MAR 12 1959

MEMO TO ALL ASSISTANT DIRECTORS

March 12, 1959

NOTE: This is the only number we can allow evacuees to furnish their dependents while the [] is out of service without divulging our relocation site to the evacuees' dependents. b7E
See memo McGuire to Tolson 3/9/59 captioned Bunlans - Communications Facilities, Relocation Site, [] JIM-JMR

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *abw*

DATE: March 23, 1959

FROM : R. R. Roach *R*SUBJECT: DEFENSE PLANS -
ALLOCATION OF SPACE []

Tolson	_____
Belmont	_____
DeLoach	_____
McGuire	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

In view of the formation of the two Seat of Government Divisions, Crime Records Division and Files and Communications Division, it is necessary to reallocate space at the Bureau's relocation site.

It is suggested that the former space occupied by Mr. Nease and staff in [] now be occupied by Mr. DeLoach and staff, as indicated on attached chart of []

It is further suggested that the Files and Communications Division (Mr. McGuire and staff) be allocated space in the [] as indicated on attached chart of [] It is noted that our files, messenger service and most of the Files and Communications Division personnel have been previously allocated space in the []

RECOMMENDATION:

That above-suggested reallocation of space be approved.

- 1 - Mr. Belmont
- 1 - Liaison Section
- 1 - Mr. Huelkamp

BLH:nck (4)

Enclosures

REC-10

66-17381-2270

MAR 30 1959

2 ENCLOSURE

55 APR 2 1959

Office Memorandum • UNITED STATES GOVERNMENT

TO : W. A. Branigan *WAB*

DATE: 3/27/59

FROM : L. Whitson *LW*SUBJECT: STREAMLINING COMMITTEE
ESPIONAGE SECTION

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Rememo Branigan to Belmont, 2/17/59, on page 2 of which a question was raised as to whether certain files should be designated for evacuation. Special Agent Huelskamp and Special Agent Minnich have advised that under the new procedures being worked out for relocation and evacuation there is no plan for emergency evacuation of files to the Bureau's relocation site. If, however, relocation was ordered at sometime prior to an imminent attack, evacuation of files would be attempted. Under such conditions, the Espionage Section would seek to transact its normal business from the relocation site. Under such conditions, the Espionage Section would need all files now designated for evacuation.

The Streamlining Committee had raised the question of whether all files on Soviet-bloc officials should be designated for evacuation. According to the existing concept, they should be. The Streamlining Committee also raised the question as to whether subjects of DESECO inquiries, potential security informants, security informants, and double agents should be designated for evacuation. Under the existing concept, they should be so designated since the Bureau would be attempting to develop and supervise the activities of informants and double agents as long as there was a possibility of obtaining intelligence through their contacts with Soviet-bloc personnel. After the war emergency had occurred and enemy personnel were taken into protective custody, such files could be re-examined promptly for the purpose of determining whether they should be closed.

RECOMMENDATION:

For your information. The question of evacuation of files is one which will be followed regularly with the Liaison Section in connection with Buplans, Espionage Section.

WAB
LW:smk
(4) *DMW*

- Luck*
- 1 - Mr. Belmont
 - 1 - Mr. Branigan
 - 1 - Mr. Whitson

REC-91

EX-135

APR 2 1959

387
55 APR 3 1959

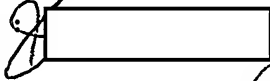
64-17591-2271
5/7/59

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TAMM

DATE: April 1, 1959

FROM

SUBJECT: CRYPTOGRAPHIC MATERIAL AT
EMERGENCY RELOCATION CENTER

Tolson	_____
Belmont	_____
DeLoach	_____ b7E
McGuire	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to the memorandum from Mr. C. F. Downing to Mr. Parsons dated February 3, 1955.

I am submitting herewith an original and one copy of the complete inventory of all cipher pads stored at the Emergency Relocation Center as of this date.

A tickler has been made in order that an inventory may be submitted April 1, 1961.

ACTION:

The enclosed inventory should be forwarded to the Cryptanalysis-Translation Section of the FBI Laboratory.

Enclosure

HLS:chb
(3)Inventory OK
4/6/59
DCS

REC-9

66-151-2273

14 APR 8 1959

ENCLOSURE

1-copy detached
Crypt-Trans. Sect.
4/6/59
DCS/jt

61 APR 13 1959

INVENTORY OF CIPHER PADS STORED (482 REGULAR PADS, 241 SETS)

B08551-08600	B01201-01250B
B08601-08650	B01251-01300B
B08651-08700	B01301-01350B
B00201-00250B	B01351-01400B
B00251-00300B	B01401-01450B
B00301-00350B	B01451-01500B
B00351-00400B	B01501-01550B
B00401-00450B	B01551-01600B
B00451-00500B	B01601-01650B
R00601-00650B	B01651-01700B
R00651-00700B	B01701-01750B
R00701-00750B	B01751-01800B
R00751-00800B	B01801-01850B
R00801-00850B	R01851-01900B
R00851-00900B	R01901-01950B
B00901-00950B	R01951-02000B
B00951-01000B	R02001-02050B
B01001-01050B	R02051-02100B
B01051-01100B	R02101-02150B
B01101-01150B	R02151-02200B
B01151-01200B	R02201-02250B

- 1 -

APR 1 - 1959

ENCLOSURE

11 17361-2273

R02251-02300B

R02301-02350B

R02351-02400B

B02501-02550B

B02551-02600B

B02601-02650B

B02651-02700B

B02701-02750B

B02751-02800B

B02801-02850B

B02851-02900B

B02901-02950B

B02951-03000B

B03001-03050B

B03051-03100B

R03101-03150B

R03151-03200B

R03201-03250B

R03251-03300B

R03301-03350B

R03351-03400B

R03401-03450B

R03451-03500B

R03501-03550B

R03551-03600B

R03601-03650B

R03651-03700B

R03701-03750B

B03751-03800B

B03801-03850B

B03851-03900B

B03901-03950B

B03951-04000B

B04001-04050B

B04051-04100B

B04101-04150B

B04151-04200B

B04201-04250B

B04251-04300B

R04301-04350B

R04351-04400B

R04401-04450B

R04451-04500B

R04501-04550B

R04551-04600B

R04601-04650B

R04651-04700B

R04701-04750B

R04751-04800B

R04901-04950B

R04951-05000B

B05001-05050B

B05051-05100B

B05101-05150B

R05451-05500B

R06001-06050B

R06051-06100B

B06101-06150B

B06151-06200B

B06201-06250B

B06251-06300B

B06301-06350B

B06351-06400B

B06401-06450B

B06451-06500B

B06501-06550B

B06551-06600B

B06601-06650B

B06651-06700B

B06701-06750B

B06751-06800B

B06801-06850B

B06851-06900B

R06901-06950B

R06951-07000B

R07001-07050B

R07051-07100B

R07101-07150B

R07151-07200B

R07201-07250B

R07251-07300B

R07301-07350B

R07351-07400B

R07401-07450B

R07451-07500B

✓ R07⁵⁰¹~~705~~-07550B

R07551-07600B

R07601-07650B

R07651-07700B

R07701-07750B

R07751-07800B

R07801-07850B

R07851-07900B

R07901-07950B

R07951-08000B

R08051-08100B

R08101-08150B

R00651-00700C

R00701-00750C

R00801-00850C

R00851-00900C

R00901-00950C

R00951-01000C

R01001-01050C

R01051-01100C

R01201-01250C

R03751-03800C

R03801-03850C

R03851-03900C

R04351-04400C

R04401-04450C

R04451-04500C

R04551-04600C

R04651-04700C

R04751-04800C

R04801-04850C

R04851-04900C

B04901-04950C

B04951-05000C

B06251-06300C

B06301-06350C

B06351-06400C

B06401-06450C

B06451-06500C

R06501-06550C

B06551-06600C

- 4 -

APR 1 - 1959

R06601-06650C
B06701-06750C
R06751-06800C
B06801-06850C
R06851-06900C
R07001-07050C
B07051-07100C
B07101-07150C
R07201-07250C
B07301-07350C
B07401-07450C
R00001-00050D
R00051-00100D
R00101-00150D
R00151-00200D
R00201-00250D
R00251-00300D
R00301-00350D
R00351-00400D
R00401-00450D
R00451-00500D

R00501-00550D
R00551-00600D
R00601-00650D
R00651-00700D
R00701-00750D
R00751-00800D
R00801-00850D
R00851-00900D
R00901-00950D
R00951-01000D
R01001-01050D
R01051-01100D
R01101-01150D
R01151-01200D
R01201-01250D
R01251-01300D
R01301-01350D
R01351-01400D
R01401-01450D
R01451-01500D
R01501-01550D

R01551-01600D

R01601-01650D

R01651-01700D

R01701-01750D

R01751-01800D

R01801-01850D

R01851-01900D

R01901-01950D

B02501-02550D

B02551-02600D

B02601-02650D

B02651-02700D

B02701-02750D

B02751-02800D

B02801-02850D

B02851-02900D

B02901-02950D

B02951-03000D

B03001-03050D

B03051-03100D

B03101-03150D

B03151-03200D

B03201-03250D

B03251-03300D

B03301-03350D

B03351-03400D

B03401-03450D

B03451-03500D

B03501-03550D

B03551-03600D

B03601-03650D

Bureau Cipher Pads

For use by Emergency Relocation Center in
exchanging coded communications with the Field Divisions
and Legal Attaches.

<u>Office</u>	<u>Decoding</u>	<u>Encoding</u>
Albany	5751 to 5800	9601 to 9650
Albuquerque	4201 to 4250	4451 to 4500
Anchorage	8151 to 8200	4351 to 4400
Atlanta	1401 to 1450	3651 to 3700
Baltimore	4651 to 4700	5551 to 5600
Birmingham	6701 to 6750	6951 to 7000
Boston	1901 to 1950	7701 to 7750
Buffalo	9201 to 9250	9701 to 9750
Butte	0301 to 0350	0551 to 0600
Charlotte	9851 to 9900	2751 to 2800
Chicago	7701 to 7750	7501 to 7550
Cincinnati	8501 to 8550	9551 to 9600
Cleveland	7551 to 7600	9501 to 9550
Dallas	4201 to 4250	4451 to 4500
Denver	7601 to 7650	9401 to 9450
Detroit	4701 to 4750	6151 to 6200
El Paso	8151 to 8200	9701 to 9750
Honolulu	9251 to 9300	6051 to 6100
Houston	8951 to 9000	9451 to 9500
Indianapolis	8301 to 8350	2951 to 3000

<u>Office</u>	<u>Decoding</u>	<u>Encoding</u>
Jacksonville	05801 to 05900	00801 to 00900
Kansas City	2151 to 2200	6251 to 6300
Knoxville	8601 to 8650	9651 to 9700
Little Rock	7751 to 7800	2251 to 2300
Los Angeles	8351 to 8400	6901 to 6950
Louisville	5801 to 5850	2501 to 2550
Memphis	3851 to 3900	3201 to 3250
Miami	6451 to 6500	6401 to 6450
Milwaukee	3451 to 3500	3701 to 3750
Minneapolis	9451 to 9500	9551 to 9600
Mobile	2201 to 2250	8151 to 8200
Newark	1451 to 1500	1201 to 1250
New Haven	5201 to 5250	5451 to 5500
New Orleans	5551 to 5600	8251 to 8300
New York	9751 to 9800	9501 to 9550
Norfolk	5701 to 5750	5951 to 6000
Oklahoma City	4401 to 4450	9201 to 9250
Omaha	6201 to 6250	6451 to 6500
Philadelphia	5651 to 5700	6701 to 6750
Phoenix	2201 to 2250	2451 to 2500
Pittsburgh	8751 to 8800	8601 to 8650

<u>Office</u>	<u>Decoding</u>	<u>Encoding</u>
Portland	7951 to 8000	8851 to 8900
Richmond	2701 to 2750	2951 to 3000
St. Louis	7101 to 7150	6751 to 6800
Salt Lake City	0651 to 0700	9401 to 9450
San Antonio	9901 to 9950	9601 to 9650
San Diego	4701 to 4750	7951 to 8000
San Francisco	4101 to 4150	5201 to 5250
San Juan	9551 to 9600	9351 to 9400
Savannah	1351 to 1400	4801 to 4850
Seattle	4351 to 4400	5451 to 5500
Springfield	6701 to 6750	6951 to 7000
Washington Field	R03651-03700D R03701-03750D R03751-03800D R03801-03850D R03851-03900D	B01951-02000D B02001-02050D B02051-02100D B02401-02450D B02451-02500D
<u>Legal Attaches</u>		
Bonn, Germany	3201 to 3250	03751 to 03800
Havana, Cuba	9551 to 9600	04001 to 04050
London, England	05701 to 05750	04201 to 04250
Madrid, Spain	5201 to 5250	06651 to 06700
Mexico, D.F., Mexico	8201 to 8250	02601 to 02650
Ottawa, Ontario, Canada	9551 to 9600	9401 to 9450

OfficeDecodingEncodingLegal Attaches

Paris, France	07901 to 07950	05051 to 05100
Rio de Janeiro, Brazil	7251 to 7300	7451 to 7500
Rome, Italy	07301 to 07350	06501 to 06550
Tokyo, Japan	05001 to 05100	06901 to 07000

Ten Inter-Office Cipher Pads:

No. 00057 thru 00066

Five Inter-Office Cipher Pads for Legal Attaches:

No. 00014 thru 00018

Seventy New Reserve Inter-Office Cipher Pads for use during an emergency when the pads currently in effect throughout the field become exhausted or invalid:

No. 10001 thru 10070

Fifteen Reserve Inter-Office Cipher Pads:

No. 10001 thru 10015

Reserve Radio Authentication Pads (new)

10001 thru 10060

Radio Authentication Pads (current)

211 thru 220

Letter Pads and Tables, 1 deciphering and 1 enciphering

B08801-08900	R09401-09500
B08901-09000	R09501-09600
B09001-09100	R09601-09700
B09101-09200	R09701-09800
B09301-09400	R09801-09900

Pocket Pads (60 pads - 30 sets)

00001-00100	01701-01800
00101-00200	11101-11200
00201-00300	11801-11900
00301-00400	11901-12000
00401-00500	12001-12100
00501-00600	13001-13100
00601-00700	13101-13200
00701-00800	Z00001-00100
00901-01000	Z00101-00200
01001-01100	Z00201-00300
01101-01200	Z00301-00400
01201-01300	Z00401-00500
01301-01400	Z00501-00600
01501-01600	Z00601-00700
01601-01700	Z00701-00800

Ten Conehrad Pads (current)

00056 thru 00065

Sixty Reserve Conehrad Pads (new)

10001 thru 10060

The following one-time literal cipher pads for use as an emergency back-up system only in the event in encryption of messages between relocation sites of the Department and the FBI:

b7E

Enciphering

05501-05600
05601-05700
05701-05800
05801-05900
05901-06000

Deciphering

05101-05200
05201-05300
05301-05400
05401-05500
09201-09300

Two copies of operating instructions and ten alphabet charts accompany the pads.

The following cipher pads have been set aside for use by Washington Field Office in exchanging coded messages with the Emergency Relocation Center:

Deciphering

R01951-02000D
R02001-02050D
R02051-02100D
R02401-02450D
R02451-02500D

Enciphering

B03651-03700D
B03701-03750D
B03751-03800D
B03801-03850D
B03851-03900D

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TAMM

DATE: 4-9-59

b7E

FROM

SUBJECT: DEFENSE PLANS
RELOCATION SITE

Tolson _____
Belmont _____
DeLoach _____
McGuire _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

Memorandum Roach to Belmont 2-13-59 set forth results of a survey of our relocation site by a four-man team from the Office of Civil and Defense Mobilization (OCDM). The survey was precipitated by OCDM study in November, 1958, of the future course in development of the Federal Relocation Arc which resulted in a proposed program to have [redacted] sites (protected against [redacted] to insure maximum protection for 100 per cent continuity of Government and operation. Under the norms set by OCDM, the team indicated their conclusion would be for construction of an underground facility for FBI use. In this regard, OCDM has the responsibility to provide the necessary funds. OCDM to this date has not succeeded in receiving approval for this program, but if it does, it is possible for OCDM to furnish sufficient funds to build a complete underground facility for the Bureau, and if desired, the Bureau could build a structure over the facility.

In order to determine our potential for underground facilities adjacent to our present academy structure, contact has been had with [REDACTED]

who has in the past designed the additions [REDACTED]
[REDACTED] has attended special OCDM schools for architects in construction of buildings offering protection [REDACTED]

[] has worked out rough plans and estimates at no cost to the Bureau which show the approximate cost for the construction of a shell of the underground facility and in the event the need arises and the Bureau desires a building above such a facility, [] has furnished approximate estimates for such structures. The estimates do not include the costs of a generator, water purifier, decontamination room, air-conditioning and filter systems, kitchen and dining room equipment, refrigeration, freight elevator, etc., all of which would be necessary to an underground relocation site operation.

Enclosures - 2

1 - Mr. Belmont (Attention: Mr. Minnich)

HLS:chb/PFV

(4)

REC- 29

66-1157-2274

NOV 19 1964

2-ENCLOSURE

52 APR 16 1959

Enclosed are two copies of the master plan provided by [] showing location of proposed additions to the existing building and the estimated cost of each structure to be constructed according to the latest OCDM requirements for maximum protection against bomb blasts.

b6
b7C

Addition #1 - (extension of present building)

1 - Subbasement	- 5500 SF @ \$35.00 SF	\$192,500.00
2 - Basement	- 5500 SF @ \$25.00 SF	137,500.00
3 - Above grade addition		
(a) First floor	6330 SF @ 15.00 SF	94,950.00
(b) Second floor	" " " " "	94,950.00
(c) Third floor	" " " " "	94,950.00

Addition #2

1 - Subbasement	- 6600 SF @ \$35.00 SF	231,000.00
2 - Basement	- 6600 SF @ 25.00 SF	164,000.00
3 - Above grade addition		
1st floor	6600 SF @ 13.00 SF	85,800.00
(garage, warehouse and storage, or office and classroom space)		

Funds for the construction of the driveway as shown on the master plan have been requested for inclusion in our 1961 appropriations.

ACTION:

None...Informative. Forward to the Buplans Desk, Domestic Intelligence Division, to be used as a basis in the event OCDM makes available funds for construction of an underground facility.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: March 24, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS - SURVEY OF GENERAL SUPPLIES
MAINTAINED AT THE BUREAU RELOCATION SITE

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Memorandum Roach to Belmont 12-1-58 recommended, and the Director approved, a survey of the three plans or phases of defense planning as established in 1953, and the adequacy of vital records and general supplies maintained [redacted] relocation site; and upon completion, to submit the results to the Executives Conference for approval.

Heretofore, certain general supplies have been stored at the relocation site for use in an emergency. These supplies were initially placed in storage by the Administrative Division on the basis of estimated needs. In order to arrive at the actual type and quantity of supplies needed, each Division submitted its estimated requirements, broken down as to general type supplies which could be used by all Divisions and supply items peculiar to the respective Division (principally a Bureau-approved form), on the basis of the number of key evacuees each Division would have at the site operating under emergency conditions for a 30-day period. (See Attachment A for composite listing of general supplies and a listing of supplies for the Director's Office.) The supplies listed are the only ones which should be stored [redacted] under defense planning.

It is desirable to fix responsibility in regard to these supplies and to this end it is felt the Administrative Division should have the responsibility of insuring that the initial adjustment between supplies now at the site and supplies listed in Attachment A is made. Also, Administrative Division should be responsible for a semiannual check of the general supplies to insure that the proper quantity is being maintained. The [redacted] should have the responsibility for the physical maintenance of the supplies and each Division should

ENCLOSURE

- 1 - Mr. Holloman
- 1 - Mr. Clayton
- 1 - Mr. Trotter (Attention: Mr. Ing)
- 1 - Mr. Tamm (Attention: Mr. Gilliland)
- 1 - Mr. Mohr (Attention: Mr. Gauthier)
- 1 - Mr. McGuire (Attention: Messrs. Brady and Wherry)
- 1 - Mr. Belmont (Attention: Mr. Huelskamp)
- 1 - Mr. Rosen (Attention: Mr. Hodges)
- 1 - Mr. Parsons (Attention: Mr. Conrad)
- 1 - Mr. DeLoach (Attention: Mr. Campbell)
- 1 - Liaison
- 1 - Mr. Minnich

1 - SAC, [redacted]

REC-60

66-17381-2289

MAY 13 1959

MAY 25 1959
JTM:nck (14) Enclosure

LIAISON

Memorandum Roach to Belmont

RE: DEFENSE PLANS - SURVEY OF GENERAL SUPPLIES
MAINTAINED AT THE BUREAU RELOCATION SITE

be responsible for a semiannual check of the supplies listed as to the items listed under the Division to insure that the number of items listed is adequate and the forms are current. To insure currentness and adequacy of defense planning, it appears desirable for each Division to check its requirements under supplies on a semiannual basis, March 5 and September 5, and advise the Defense Plans Desk, Liaison Section, of any additions or deletions desired.

The survey of new proposed phases of defense plans is continuing. A separate memorandum is being submitted regarding vital records maintained at the Bureau relocation site.

RECOMMENDATION:

That the Executives' Conference consider and approve:

General supplies [] to consist of those set out in Attachment A with Administrative Division responsible for initial adjustment between supplies now at the site and supplies listed in Attachment A, and semiannual check. [] to have responsibility for physical maintenance and each Division to be responsible for currentness and adequacy of supplies peculiar to it.

b7E

Each Division, semiannually - March 5 and September 5 - re-examine its requirements under supplies and advise the Defense Plans Desk of any desired additions or deletions.

DEFENSE PLAN SUPPLIES STORED
AT RELOCATION SITE

The general supplies listed hereafter are those considered necessary for a 30-day period of emergency operation at the Bureau's relocation site. Each Division has submitted its estimated requirements which resulted in the composite listing set forth.

The Administrative Division has the responsibility of insuring that the required supplies, excluding those peculiar to a given Division, in the quantities shown are maintained at the relocation site. The Administrative Division is responsible for a semiannual check of the supplies to assure they are adequately maintained and that there has been no diversion of them to other uses. Also, the Administrative Division is responsible for the proper rotation of supplies which should be replaced every six months or annually.

The [] is responsible for the proper physical maintenance of the supplies.

b7E

Each Division, or unit thereof, having forms or supplies peculiar to the Division stored at the relocation site is responsible for a semiannual check of the list as to items listed under the Division to insure that the number of items listed are adequate and the forms are current.

Supplies other than those listed are not to be added to or deleted from this inventory without first clearing with the Defense Plans Desk and the Administrative Division.

*Items to be replaced every six months.

**Items to be replaced every year.

GENERAL SUPPLIES

<u>CATALOG NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
7510-252-7741	Bands, rubber, #16, medium	20	Box
7510-205-0826	Bands, rubber, #33, large	14	Box
44-194	Base, pen, desk	8	Each
7520-281-5910	Basket, wastepaper	3	Each
7530-559-4337	Blotter, green, 24" x 38"	124	Each
7520-264-5479	Book ends, steel, upright	1	Pair
7510-161-6211	Bowl, clip, glass	12	Each
7520-285-3144	Box, index, 3" x 5" x 4", walnut	100	Each
7520-285-3145	Box, index, 3" x 5" x 10", walnut	1	Each
7530-247-0325	Card, white, 3" x 5", plain, 100 to pkg.	34	Pkg.
7510-223-6706	Chalk, white, 144 to box	2	Each
7510-285-1745	Cleaner, typewriter, Bud	24	Each

ATTACHMENT A

ENCLOSURE

66-17321-

2289

CATALOG NUMBER	ITEM	AMOUNT	UNIT
*7510-527-1458	Cleaner, type, liquid, 4 oz. w/dauber	36	Each
7520-281-5918	Clip, board, letter size	1	Each
7510-285-5995	Clip, binder, large, 12 to box	6	Box
7510-223-6807	Clip, binder, medium, 12 to box	134	Box
7510-282-8201	Clip, binder, small, 12 to box	14	Box
7510-161-4292	Clip, paper, medium, 100 to box	10	Box
7510-161-4293	Clip, paper, small, 100 to box	9	Box
	Clip, paper, giant size, 100 to box	5	Box
7510-161-4290	Clip, paper, large, 12 to box	10	Box
8305-170-5063	Cloth, cheesecloth, unbleached	110	Yards
8320-299-8625	Cotton, absorbent, nonsterile, 11b.	2	Pkg.
7520-213-9251	Cutters, pencil sharpener, Giant	1	Each
50-189	Dictabelt	500	Each
7610-290-0453	Dictionary, desk	10	Each
7520-240-2407	Dispenser, tape, 1/2"	2	Each
7520-240-2408	Dispenser, tape, 3/4"	10	Each
	Envelopes, Plain		
	Kraft:		
	3 1/8" x 5 1/4" (Coin Type)	30	Each
	6 1/2" x 9 1/2"	1050	Each
	7 1/2" x 10 1/2"	500	Each
	8 3/4" x 8 3/4"	10	Each
	10" x 15"	600	Each
	12" x 16"	350	Each
	9 1/2" x 12"	2400	Each
	7 1/2" x 10 1/2" clasped	10	Each
	8 1/2" x 11" clasped	1000	Each
	10" x 15"	100	Each
	Envelopes, Plain		
	White:		
	3 5/8" x 6 1/2"	1700	Each
	3 7/8" x 8 7/8"	2500	Each
	4 1/2" x 9 1/2"	1000	Each
	3 7/8" x 8 7/8" window	250	Each
	Envelopes, Return Address		
	White:		
	3 7/8" x 8 7/8"	2200	Each
	4 1/2" x 9 1/2"	1800	Each
	Envelopes, Return Address & Indicia		
	White:		
	3 7/8" x 8 7/8"	2000	Each
	4 1/2" x 9 1/2"	2800	Each
	4 1/2" x 9 1/2" window	250	Each
	Envelopes, Office of the Director		
	3 7/8" x 8 7/8" R. A.	200	Each
	3 7/8" x 8 7/8" R. A. & Pen.	100	Each
	4 1/2" x 9 1/2" R. A.	150	Each
	4 1/2" x 9 1/2" R. A. & Pen.	200	Each

<u>CATALOG NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
	Envelopes, Miscellaneous		
	Cellophane:		
	8 1/2" x 3 1/2"	1000	Each
	8 1/8" x 10 1/2"	1000	Each
	9" x 14"	1000	Each
7510-161-4222	Eradicator, ink	8	Set
7510-307-7885	Erasers, Scripto, mechanical pencil	1	Box
7510-307-7886	Erasers, Rite Rite, mechanical pencil	2	Box
7510-634-5034	Erasers, typewriter, pencil type, with brush	80	Each
7510-161-4284	Fasteners, Acco, 1" cap. 50 to box	1	Box
7510-235-6068	Fasteners, Acco, 2" cap. 50 to box	15	Box
44-182	File Backs, 8 1/2" x 11", w/fasteners	550	Each
7530-286-4338	Filler paper, 9 1/2" x 6", ruled	6	Pkg.
7530-286-4339	Filler paper, 11" x 8 1/2", ruled	1	Pkg.
6230-643-3486	Flashlight, 3 cell	2	Each
44-182	Folder, legal size, full cut	100	Each
44-180	Folder, legal size, 1/3 cut, angular tab, clear	350	Each
44-180	Folders, legal size, 1/4 cut, angular tab, clear	100	Each
44-182	Folders, letter size, 1/3 cut	500	Each
SF-64	Office Memorandum		
	Bond:		
	8" x 5"	500	Each
	8" x 5" blocked	500	Each
	8" x 7" blocked	100	Each
	8" x 10 1/2"	16000	Each
	8" x 10 1/2" blocked	14000	Each
	Manifold		
	8" x 7"	100	Each
	8" x 10 1/2"	1100	Each
SF-65	Messenger Envelope, 9 1/2" x 12"	100	Each
SF-65	Messenger Envelope, 12" x 16"	100	Each
44-180	Guides, legal size, angular tab, red, 1/3 cut, #8532	25	Each
7530-285-1725	Guides, 3" x 5", alphabetical, 1/5 cut, blue, A thru Z	22	Set
44-180	Guides, 3" x 5", celluloid, 1/3 cut, #9535	25	Each
7530-285-1702	Guides, 3" x 5", daily, 1 to 31, 1/5 cut	26	Set
7510-161-4237	Ink, stamp pad, black	5	Bot.
7510-161-4240	Ink, stamp pad, red	6	Bot.
7510-233-0591	Ink, writing, blue-black, 4 oz. size	55	Bot.
44-180	Inserts, filler, angular tab, AT-144 100 per pkg.	1	Pkg.
7530-286-6165	Labels, blank, gummed, white, with red borders, 4 5/8" x 2"	25	Box

<u>CATALOG NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
7530-551-3659	Labels, blank, gummed, in perforated fanfold strips, 3 1/4" x 1 1/8", blue 500 per box.	1	Box
7530-551-3658	Labels, blank, gummed, in perforated fanfold strips, 3 1/4" x 1 1/8", white 500 per box.	2	Box
	Labels, return address, with indicia	1300	Each
	Labels, return address only	1350	Each
7510-164-8865	Lead, pencil, black, standard, .046 diameter, HB, hard, 4" long, 12 to pkg.	5	Pkg.
8040-290-2850	Mucilage, 1 quart jars	1	Jar
7530-223-7938	Notebook, steno, 4" x 8", ruled, with center line, spiral bound, stiff covers, 12 per pkg.	6	Pkg.
7530-223-7939	Notebook, steno, 6" x 9", ruled, with center line, spiral bound, stiff covers, 12 per pkg.	55	Pkg.
7510-242-9093	Pad, calendar, 3 3/4" x 5 7/8", looseleaf	8	Each
7520-285-1801	Pad, desk, blotter, linoleum, 24" x 38"	2	Each
50-189	Pad, indicator, for Dictaphone dictating machine, Form B-545A, 50 to pad.	15	Pad
7510-282-7893	Pad, ink, rubber stamp, 4 1/4" x 7 1/2"	4	Each
7510-224-7676	Pad, ink, rubber stamp, 2 3/4" x 4 1/4"	2	Each
7530-285-3090	Pad, scratch, white, 3" x 5", 24 per pkg.	35	Pkg.
7530-239-8479	Pad, scratch, white, 5" x 8", 12 per pkg.	52	Pkg.
7530-246-4716	Paper, bond, white, 8" x 10 1/2", watermarked, 1000 per pkg.	31	Pkg.
	Paper, bond, white, 8" x 10 1/2", unwatermarked, 1000 per pkg.	6	Pkg.
7530-244-4078	Paper, carbon, 3" x 5 1/2", 100 sheets per box.	4	Box
7530-244-4037	Paper, carbon, 8" x 11", lightweight, medium finish, 100 sheets per box	225	Box
8135-242-5610	Paper, corrugated, packing and wrapping, 36" width	25	Yards
8135-160-7761	Paper, kraft, wrapping paper, 18" width	1	Roll
8135-160-7764	Paper, kraft, wrapping paper, 36" width	1	Roll
	Paper, letterhead, bond, SOG, 8" x 10 1/2", 1000 sheets per pkg.	5	Pkg.

<u>CATALOG NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
	Paper, letterhead, manifold, SOG, 8" x 10 1/2", 1000 sheets per pkg.	13	Pkg.
	Paper, letterhead, Office of the Director, 8" x 10 1/2", 500 sheets per pkg.	3	Pkg.
	Paper, manifold, yellow, 8" x 10 1/2" plain, 1000 per pkg.	38	Pkg.
	Paper, manifold, yellow, 8" x 10 1/2" blocked, 2000 sheets per pkg.	13	Pkg.
	Paper, manifold, white, 8" x 10 1/2" glazed, 1000 sheets per pkg.	8	Pkg.
	Paper, manifold, white, 8" x 10 1/2", unglazed, 1000 per pkg.	166	Pkg.
7530-187-7701	Paper, stenotype (shorthand machine), 3 3/8" wide, 8 1/2" folds, 300 folds to pkg.	30	Pkg.
7530-223-7966	Paper, teletype, canary yellow, single ply	50	Rolls
	Paper, teletype, pink, 5 ply, SOG	150	Rolls
7520-664-5200	Pen, ballpoint, fine point, blue-black ink	25	Each
44-194	Pen, desk, fountain-type	15	Each
7510-233-2070	Pencils, #1	30	Doz.
7510-240-8697	Pencils, #2	140	Doz.
	Pencils, #3	6	Doz.
7510-233-2027	Pencils, blue	9	Doz.
7510-264-4610	Pencils, Green	8	Doz.
7510-264-5469	Pencil, red	12	Doz.
7510-291-8574	Penpoint, Esterbrook, firm medium, #2668	8	Each
7520-224-7589	Perforator, paper, desk, 2 hole	18	Each
7510-171-1123	Reinforcements, eyelet, 1/4" size, 100 to box	3	Box
**7510-264-5962	Ribbons, time-stamp Simplex, blue	4	Each
**7510-162-5651	Ribbons, typewriter, Royal, medium inked, black and red	8	Each
7510-161-6215	Ruler, 12 inch, metal edge	50	Each
7510-161-6217	Ruler, 18 inch, metal edge	2	Each
7520-162-6178	Sharpener, pencil	9	Each
5110-293-3444	Shears, 6"	16	Pair
5110-161-6909	Shears, 9"	1	Pair
5110-162-2207	Shears, 12"	1	Pair
7510-224-7242	Shield, erasing, metal	9	Each
7520-272-8043	Stamp, rubber, date #1	1	Each
7520-271-8884	Stamp, rubber, date #2	2	Each
7520-162-6177	Staple, remover	50	Each
7510-272-9662	Staples, light duty, for standard machine	70	Box
7520-281-5895	Stapler, standard	103	Each

<u>CATALOG NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
7530-285-3083	Tablet, white, ruled, 8" x 10 1/2"	80	Each
7530-286-6173	Tablet, yellow, ruled, 8" x 12 1/2"	286	Each
	Tags, "Important and Urgent"	3	Pad
	Tags, "Special"	15	Pad
7510-551-9817	Tape, cellulose, 1/2" x 36 yds.	6	Rolls
7510-551-9818	Tape, cellulose, 3/4" x 36 yds.	130	Rolls
8135-270-8717	Tape, kraft, paper, gummed, plain 3" wide	11	Rolls
7530-244-7466	Tape, teletype, oiled, buff	100	Rolls
7510-273-9837	Tape, white, acetate fiber, 3/8" wide	6	Rolls
7520-232-6828	Tray, desk, walnut, 2 1/2" deep	2	Each
	Tray, desk, walnut, 4" deep	49	Each
4020-291-5897	Twine, cotton, 1/2 lb. balls, white	3	Balls
4020-241-8881	Twine, wrapping, unfinished, brown	4	Balls

PHOTOGRAPHIC SUPPLIES

<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
	#0 #1 #2 #3 #4 #5	
**Paper, photographic, Azo, 8 x 10"	500 500 1,500 1500 500 500	
**Paper, photographic, Kodabromide 11" x 14"	500 1,500 1500 500	
Kodak, dektol	24	Gal.
Acid fixing bath	24	Gal.
Kodak D76	24	Gal.
Kokalk	5	Lbs.
**Kodak Panatomic X film, 8 X10	20	Doz.
**Kodak Infrared film, 8 x 10	10	Doz.
**Kodak Contrast Process Pan Film, 8 x 10	10	Doz.
**Kodak TRI-X film packs, 4 x 5	3	Doz.
**Kodak TRI-X 35 mm film	12	Rolls
**Kodak Panatomic X 35 mm film	12	Rolls
Bulbs, photo flash #11, (120 per case)	1	Case
Bulbs, reflector flood, 300 watts	5	Each
**Film, transmission type G, 7 x 9	300	Sheets
**Paper, kodabromide, F-2, 8 x 10	500	Sheets
**Paper, Azo, F-2, 8 x 10	500	Sheets
Developer, D-11	50	Qts.
Kodak, acid Fixer	50	Qts.

DIVISION III - ADMINISTRATIVE DIVISION

<u>FORM NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>
SF-1012	Travel Voucher	150
SF-1012A	Travel Voucher memo	150
SF-1012B	Travel Voucher cont. white	150
SF-1012C	Travel Voucher cont. yellow	150
SF-1034	Voucher for purchases & Service	150
SF-1034A	Vouchers for purchases & Services	150
SF-1038	Application for Advance of Funds	100
SF-1081	Vouchers & Schedule of Withdrawals & Credits	25
SF-1096	Schedule of Voucher Deductions	25
SF-1103	U.S. Government Bill of Lading	25
SF-1113	Public Voucher for Transportation Charges	25
SF-1113A	Public Voucher for Transportation Charges (memo)	25

DIVISION VII - LABORATORY DIVISION

SF-1012	Travel Voucher	34
SF-1012A	Travel Voucher memo	82
SF-1012B	Travel Voucher cont. white	10
SF-1012C	Travel Voucher cont. yellow	10
SF-1038	Application for Advance of Funds	24

FD FORMS

DIVISION II - TRAINING AND INSPECTION DIVISION

FD-247	Abstracts, blue & white	6500
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DIVISION III - ADMINISTRATIVE DIVISION

FD-37	Explanation for Charge for Information	100
FD-73	Auto Record card	200
FD-246	Time and Attendance Cards	100
FD-250	Abstracts, white	2500
FD-250	Abstracts, yellow	4500

DIVISION V - DOMESTIC INTELLIGENCE DIVISION

FD-1	Assignment Card, yellow	100
FD-1	Assignment Card, white	100
FD-1D	Assignment Card	13000

<u>FORM NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>
FD-247	Abstracts, blue & white	6500

DIVISION VI - INVESTIGATIVE DIVISION

FD-250	Abstracts, salmon	2000
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DIVISION VII - LABORATORY DIVISION

FD-1A	Assignment Card	700
FD-1D	Assignment Card	13000
FD-31	Sign in Register	50
FD-245	File Fronts	25
FD-247	Abstracts, blue & white	6500
FD-250	Abstracts, white	2500
FD-250	Abstracts, yellow	4500

DIVISION VIII - CRIME RECORDS DIVISION

FD-218	Supply Requisition	20
FD-250	Abstracts, salmon	2000
FD-247	Abstracts, blue & white	6500

"O" FORMS

DIVISION II - TRAINING AND INSPECTION DIVISION

0-9	Teletype form	300
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DIVISION III - ADMINISTRATIVE DIVISION

0-10	Sign-in-Register	10
0-41	Abstract, salmon & pink	400

DIVISION V - DOMESTIC INTELLIGENCE DIVISION

0-1	Follow up forms	100
0-6	Routing slip to Dept.	150
0-7	Routing slip to Field	700
0-9	Teletype form	17000
0-10	Sign-in-Register	15
0-13	Personnel Information Card	20
0-14	Routing slip to other Agencies	50
0-14B	Routing slip to [REDACTED]	50
0-14C	Routing slip to [REDACTED]	20
0-14D	Routing slip to [REDACTED]	100
0-14F	Routing slip to [REDACTED]	50
0-14H	Routing slip to [REDACTED]	100
0-14I	Routing slip to [REDACTED]	50

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<u>FORM NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>
0-14N	Routing slip to 	100
0-15	Steno Assignment chart	30
0-27	Overtime Work Sheet	10
0-33	Steno Daily Report	210
0-40	Special Handling Tag	2
0-41	Abstract, salmon & pink	5500
0-43	Check or Bond receipt	6000
0-44	Routing slip to other Government Agencies	100

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DIVISION VI - INVESTIGATIVE DIVISION

0-9	Teletype form	100
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DIVISION VII - LABORATORY DIVISION

0-4	Invoice, bond	550
0-4A	Invoice, yellow	550
0-9	Teletype form	3250
0-9A	Teletype form	3000
0-10	Sign-in-Register	60
0-25	SAC forms	100
0-33	Steno Daily Report	50
0-41	Abstract, salmon & pink	100

DIVISION VIII - CRIME RECORDS DIVISION

0-41	Abstract, salmon & pink	2000
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MISCELLANEOUS FORMS REQUESTED BY DIVISION 3

Form 3-167	Statement of Differences	100
Form 3-182	Redemption of Unused Tickets Form	50
Form 3-326	Driver Vehicle Check Form	1000

MISCELLANEOUS FORMS REQUESTED BY DIVISION 4

Form 4-37	F.B.I. Internal Mail Receipt	1000
Form 4-41	Decoded Radio-Teletype Form, pink bond, unblocked	5000
Form 4-54	F.B.I. Courier Mail Receipt card	5000
Form 4-89	Movement Notebook Sheet	100
Form 4-134	Courier Mail Log	100
Form 4-159	LD Pending Card	100
Form 4-336	LD call log	200
Form 4-509	Mail Check Card, blue	1000
Form 4-569	F.B.I. Classified Mail Receipt Card	500

<u>FORM NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>
Form 4-583	Relocation Message Form	
	Green, Bond	5000
	White, Manifold	5000
	Yellow, Manifold	5000
Form 4-606	Interagency Message Header	2000
Form POD-3877	Firm Mailing Books	16
Form POD-3852	Manifold Registry Dispatch Book	3
Form POD-3811	Return Receipt Card, Registered Mail, Pink	500
Form 4-160	Ident File Receipts, yellow	200
Form 4-160	Ident File Receipts, salmon	200

MISCELLANEOUS FORMS REQUESTED BY DIVISION 5

Form 5-24	TT-1 Report Letters	25
Form 5-27	Security Informants Name Card	50 white
		50 blue
Form 5-29	Security Informants Symbol Card	50
Form 5-63	Report Register	100
Form 5-94	Routing slip transmitting AEC date	100

MISCELLANEOUS FORMS REQUESTED BY DIVISION 7

<u>FORM NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
Form 7-41	Translation form, bond	20	Each
Form 7-41	Translation form, yellow	20	Each
Form 7-41	Translation form, thin	40	Each
Form 7-44	Translation form, bond	50	Each
Form 7-44	Translation form, thin	100	Each
Form 7-44	Translation form, yellow	50	Each
Form 7-45	Bureau source #3, bond	25	Each
Form 7-46	Bureau source #3 general, bond	25	Each
Form 7-1	Lab report (outside agency), bond	1000	Each
Form 7-1A	Lab report (outside agency), bond	1000	Each
Form 7-1B	Lab report form, bond	1010	Each
Form 7-72	Transmittal form, bond	1010	Each
Form 7-72	Transmittal form, manifold	1030	Each
Form 7-1B	Lab report form, manifold	2030	Each
Form 7-1	Lab report (outside agency), manifold	1020	Each
Form 7-1A	Lab report (outside agency), manifold	1020	Each
Form 7-1	Lab report (outside agency), yellow	1050	Each
Form 7-1A	Lab report (outside agency), yellow	1050	Each
Form 7-72	Transmittal form, yellow	1010	Each
Form 7-1B	Lab report form, yellow	1010	Each
Form 7-29	Delinquency report forms	25	Each
Form 7-2	Work sheets, bond	1000	Each
Form 7-2	Work sheets, pink	1000	Each

<u>FORM NUMBER</u>	<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
Form 7-2	Work sheets, green	1000	Each
Form 7-2A	Master work sheets	1000	Each
Form 7-25	"Q" tabs	1000	Each
Form 7-37	Charge cards	300	Each
Form 7-40A	Acknowledgement form	500	Each
Form 7-32	Acknowledgement form	500	Each
Form 7-32A	Acknowledgement form	500	Each
Form 7-24	Returning evidence form, bond	250	Each
Form 7-24	Returning evidence form, manifold	250	Each
Form 7-24	Returning evidence form, yellow	250	Each
Form 7-16	Evidence receipt form	250	Each
Form 7-58	Document section case assignment form	50	Each

MISCELLANEOUS SUPPLIES

<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
**Directory of Post Office	10	Each
Duplimats	200	Each
**Duplimat typewriter ribbons	75	Each
Plastorer for correcting plastiplates	4	Bot.
Plastiplates	7	Box
*Congressional Directory	3	Each
Ritelines	15	Each
**Ribbons, typewriter (type unknown)	130	Each
Steno manuals	2	Each
Secretary's handbook	17	Each
Brushes, typewriter	24	Each
Envelopes, expansion, 2/elastic tie, 10" x 15"	25	Each
Paper, green manifold, 8" x 10 $\frac{1}{2}$ "	5000	Each
Folders, letter size, clear tab	50	Each
File folders, Shaw-Walker #0503R file folders	800 $\frac{1}{4}$	Each
Bakelite, sheet, 9" x 16"	1	Sheet
Rubber, sheet, 18" x 32"	1	Sheet
Tenaplate	1	Sq. ft.
Vinylite	1	Sq. Ft.
Cellulose sheeting, sheets of 1' x 2'	1	Sheet
Benzene	1	Pt.
Poluene	1	Pt.
Carbon Tetrachloride	1	Pt.
Alcohol	1	Pt.
**World Almanac	1	Ea.
Cleaner for AFSAM-7, "Kleenlube"	20	Cans
Cloth, Twilljean, 9" x 9"	100	Sq.
*Ribbons, for AFSAM-7	48	Each
**Ribbons, teletype, black, heavy inked	84	Each
Sealer solution additive, "Sealtonic" (12 to box)	1	Box

<u>ITEM</u>	<u>AMOUNT</u>	<u>UNIT</u>
7520-530-6050 Moistener, envelope	2	Each
Strips, Flexoline #6070-S6	3	Boxes
Tape, printer for 	200	Rolls
Folders, red file	500	Each
OGDM Teletype form	500	Each
Referral forms (Div. 8)	20	Each
Referral forms anonymous (Div. 8)	10	Each
Routing slips (Div. 8)	50	Each
Director's note paper	75	Sheets
Field office routing slips (Div. 8)	1	Pkg.
The following rubber stamps to read: 1 each		
AIR MAIL		
AIR MAIL SPECIAL DELIVERY		
REGISTERED		
POSTAGES AND FEES PAID		
Federal Bureau of Investigation		

ALL ONE STAMP

DIRECTOR'S OFFICE SUPPLIES MAINTAINED
 FOR USE DURING
RELOCATION

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<u>ITEMS</u>	<u>ON HAND</u>	<u>DRAWER</u>
Appointment Book - 1959	1	3
Block Stamps		
"Sent from DO"	2	4
"Routing Block"	4	4
Briefcases - Leather	4	5
Buzzer pads & buzzers	2 sets	Telephone Room
Calendar Pad & Holders - 1959	1	3
Carbon Paper	3 boxes	5
Card box - 3x5 w/cards & dividers	1	4
Commitment Cards		
Daily - White - 1st page	*200	1
Daily - White - 2nd page	*600	1
Future - Green - 1st page	*1,000	1
Future - Green - 2nd page	*2,000	1
**Date & Time Stamp Machine w/ribbon #29876/6-3	1	3
Dictionary - Websters New Collegiate	1	1
Direction Cards - To various relocation sites	12 sets	2
*Directories Congress 85th. Cong. 2nd Sess '58	2	2
Envelopes - Personal Size		
White - Unfranked - Blue Print	*125	2
White - Franked - PMGC - Blue Printing	*100	2
White - Plain	*100	2
Letter Size		
White - Unfranked - Blue Printing	*160	2
White - Unfranked - Blank Printing	*100	2
White - Franked - PMGC - Blue Printing	*40	2
White - Plain - Lined	*100	2
Heavy Duty for Signature Mail		
White - Franked - Addressed to Miss Gandy	5	2
Folders - Black Leather		
"Action"	5	5
"Immediate Action"	5	5
"Special Signature"	5	5
"Personal"	5	5
Glasses - Magnifying - Reading	4	4
Ink		
Black - Small bottle	1	2
Blue - Small bottle	1	2
Red - Small Bottles	3	2
Blue - 32 oz. bottle	1	2
Letter "X" Paper	500 sheets	5
Notebooks - Black Leather - 3 ring	4	5
10x7 1/2 w/lined paper fillers		

ENCLOSURE 66-17-1 2289

<u>ITEMS</u>	<u>ON HAND</u>	<u>DRAWER</u>
Pads - Plain White		
5 x 8	10	4
3 x 5	5	4
Stenographers		
6 x 9	5	4
4 x 8	5	4
Paper Holders		
Large	1	3
Small	1	3
Pens		
Ball Point	8	2
"Easterbrook" complete with bases	6	2
"Sheaffer's" Desk Set-Onyz Base - 2 pens	1	2
Ball Point Pen Fillers	4	2
Routing Slips		
D0-6-White	*500	1
D0-6-Pink	*500	1
D0-7-White	*50	1
D0-7-Pink	*175	1
D0-8-White - w/F. C. Holloman	*200	1
D0-8-w/o F. C. Holloman White	*300	1
Stationery		
Form D0-11 Re: Status of Ticklers	*150	2
8 x 10 $\frac{1}{2}$ - Yellow Manifold Blocked	*150	2
" Plain White Manifold	*150	2
" Blue Print. - Wash.D.C.-rt. of heading	*200	2
" Black Print. " " Center of heading	*50	2
" Black Print. " " rt. of heading	*50	2
" Black Print. " " " "(thin)	*200	2
" Black Print. w/o Wash., D. C.	*200	2
" Office Memorandum SA 64 w/block	*100	2
7 x 9 $\frac{1}{2}$ Personal Size - 1st sheets - Blue Print.	*200	2
Personal Size - 2nd sheets	*25	2
8 x 7 Office Memorandum SF 64 w/block	*100	2
Tags		
"On Special List"	*500	4
"Special"	*500	4
"Important and Urgent"	*250	4
Telephone Logs - Daily - Director's Office	*50	2
**Typewriter Ribbons - IBM		
Executive - Carbon Paper Type	57	4
Electromatic - Silk Ribbon Type	12	4
**Typewriters - IBM		
Executive Electrics Serial Nos (41031017) 2		Attic
& (150346)		
(Actually assigned)		
Workboxes - Leather Covered w/lids & extra signs	4	3
Wooden	4	4

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* - Indicates approximate number on hand

~~SECRET~~

2-original & duplicate
1-allow
1-Mr. Belmont 1-Mr. Minnich
1-Mr. Tamm 1-Mr. Mohr
1-Liaison 1-Mr. Bartlett
May 19, 1959

Assistant Attorney General
Internal Security Division

REC-92

Director, FBI

EX-66 173 71-2292

SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC

Reference is made to your letter dated May 19, 1959, which enclosed a staff paper from Office of Civil and Defense Mobilization (OCDM), a portion of which pertained to staffing requirements at OCDM's relocation site.

Regarding the figures set forth on page 19 of Attachment E pertaining to the FBI, the figure of 338 under Column 2 is correct, the figure 15 under Column 3 should be reduced to 2, the figure 5 under Column 4 should be reduced to 2, and the figure 331 under Column 5 should be increased to 336.

The foregoing figures may be furnished by you to OCDM.

JTM:nck (9)

Note: Classified "~~SECRET~~" inasmuch as it pertains to staff requirements in connection with the Federal Relocation Arc and the incoming from the Department was so classified.

Cover memo Roach to Belmont, 5-19-59 re DEFENSE PLANS - SPECIAL STUDY OF THE FEDERAL RELOCATION ARC. JTM:nck

MAILED 20

MAY 19 1959

COMM-FBI

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

DeLoach
McGuire
W.C. Sullivan

60 MAY 29 1959

MAIL ROOM ☐

~~SECRET~~

MAY 19 3 52 PM '59
REC'D-READING ROOM
FBI

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: May 21, 1959

FROM : R. R. Roach

SUBJECT: DEFENSE PLANS -
SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC

Tolson _____
 Belmont _____
 DeLoach _____
 McGuire _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Holloman _____
 Gandy _____

Reference Office of Civil and Defense Mobilization (OCDM) letter 5-19-59 with enclosed paper captioned "Special Study of the Federal Relocation Arc," which requests by May 22, 1959, our comments, particularly with regard to the number of FBI personnel needed for essential staffing requirements; and my attached memorandum dated 5-19-59 which commented on a copy of referenced paper furnished by the Department of Justice and enclosed a letter which was sent to the Department in response to a Departmental request for the same information.

Enclosed letter to OCDM repeats the information which was furnished to the Department and calls OCDM's attention to this fact.

RECOMMENDATION:

That enclosed letter be sent to OCDM.

- 1 - Mr. Belmont
 1 - Liaison Section
 1 - Mr. Bartlett
 1 - Mr. Huelskamp

BLH:nck(5)

Enclosure *2-21-59*

REC-29

66-17381-2293

MAY 22 1959

60 MAY 29 1959

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: May 19, 1959

FROM :

R. R. Roach

SUBJECT:

DEFENSE PLANS -
SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC

Tolson ☒
 Belmont ☒
 DeLoach ☒
 McGuire ☒
 Mohr ☒
 Parsons ☒
 Rosen ☒
 Tamm ☒
 Trotter ☒
 W.C. Sullivan ☒
 Tele. Room ☒
 Holloman ☒
 Gandy ☒

Letter 5-19-59 from the Internal Security Division, Department of Justice, forwarded a staff paper dated 4-30-59 circulated by Office of Civil and Defense Mobilization (OCDM) relating to a survey of relocation sites. The paper proposes the number of sites in the Federal Relocation Arc be reduced to [] and our site is one of those selected to be modified for adequate fallout protection. An attachment to the plan sets out staffing requirements for the number of personnel to utilize [] OCDM's relocation site, if an emergency occurs prior to modification of existing sites of other agencies, and staffing requirements after modification. Figures set forth for FBI were arbitrarily selected by OCDM and Department letter requests the staff figures be considered and the Department advised of our desires so that they may advise OCDM by May 20, 1959.

OBSERVATIONS:

The figures shown for us are contained in Attachment E, page 19, and they are:

- (1) 336 - for a thirty-day operation at our site.
This is a correct figure previously approved by the Director and furnished by us to OCDM.
- (2) 15 - to occupy space [] under the "Interim Plan" (prior to modification of sites).
- (3) 5 - to occupy space [] after modification.
The figures of 15 and 5 are arbitrary figures.
- (4) 331 - the number of spaces at our relocation site after modification. This figure should, of course, be 336 to coincide with the figure we previously furnished OCDM for a 30-day operation at our site.

Our planning to date only calls for one FBI Liaison Agent to occupy space [] in the event of an emergency. However, since under the 17-site concept the Department of Justice will relinquish its

1 - Mr. Belmont
 1 - Mr. Tamm
 1 - Mr. Mohr
 1 - Liaison Section
 1 - Mr. Bartlett
 1 - Mr. []

REC-29

10 MAY 22 1959

JTM:nc (7) Enclosure sent 5-19-59

Memorandum Roach to Belmont
RE: DEFENSE PLANS - SPECIAL STUDY OF THE
FEDERAL RELOCATION ARC

relocation site [] and occupy space []
[] the Liaison Agent designated to accompany the Department in
an emergency will go [] thus, we will have a total of 2
Liaison Agents (acting in liaison capacity with OCDM and Justice
Department on 12-hour shifts) to occupy space [] It is
felt the figure of 2 is the proper figure, both prior and subsequent
to modification of our site.

Although it is not the question in issue, it is interesting
to note that under this [] concept, FBI retains [] as its
relocation site on sole occupancy basis and OCDM estimates it will
require an estimated cost of \$770,000 to modify our site for
protection from fallout. Under OCDM's previous planning, these
moneys would be provided for by OCDM or budgeted for by General
Services Administration.

RECOMMENDATION:

That attached letter be sent to the Internal Security
Division of the Department.

[Handwritten signatures and initials]
JH
G
ch
2
✓

BULPLANS- EMERGENCY HEADQUARTERS FORSAG 66-17381
 SUBJECT FILE NO.

FOLLOWING SERIALS REMOVED FROM FILE AND
 DESTROYED IN ACCORDANCE WITH AUTHORITY
 CONTAINED IN 66-17380-1717

2193 thru 2196
 2199 thru 2201
 2205
 2207
 2210 thru 2215
 2224 thru 2230
 2233 thru 2237
 2239 thru 2240
 2243
 2245
 2248
 2251 thru 2253
 2255
 2261
 2263 thru 2265
 2267 thru 2269
 2272
 2276 thru 2288
 2290 thru 2291

10/2/69 #10

DATE _____

INITIALS _____